

AGENDA

Charleston County Public Library

Board of Trustees Meeting

May 28, 2013

5:15pm

#	TIME	TOPIC	WHO	ACTION/ PROPOSED ACTION	FOLLOW-UP
1	5:15	Welcome			
2	5:16	Public Comment	Janet Segal		
3	5:20	Board Comment	Susan Parsons		
4	5:25	Freedom of Information Report			
5	5:26	Deletions and/or Additions to Agenda	Janet Segal	Accept	
6	5:30	Minutes of Previous Meetings: April 22, 2013 and April 23, 2013			
7	5:35	Positive Performers			
8	5:45	Friends of the Library Update			
9	5:55	Library Reports A. Director's Report-Doug Henderson			
10	6:05	Library Capital Plan			
11	6:15	Library Budget			
12	6:25	Nomination Committee for Officers			
13	6:30	Policy Review			
14	6:35	Coastal Community Foundation Request for One Book Charleston County			
15	6:45	Coastal Community Foundaiton Request for Charleston Tells Storytelling Festival			
16	6:55	Director's Evaluation			
17	7:00	Adjournment			

All items on the agenda will be discussed and possible action taken.

This Board Meeting will be held at the Mt. Pleasant Regional Library, 1133 Mathis Ferry Road, Mt. Pleasant, SC 29464

CHARLESTON COUNTY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
April 23, 2013

The Charleston County Library Board of Trustees met for a regular meeting on Tuesday, April 23, 2013, at 4:00p.m. at the Main Library.

Board members present were Mrs. Chambers, Ms. Manigault, Mr. Tolly, Mr. McKellar, Ms. Hollinshead, Ms. Reider, Mr. Greene, Mr. Fava, Ms. Neal Soleimani, Mr. Clem, and Ms. Segal. Staff members present were Doug Henderson, Cynthia Bledsoe, Perry Litchfield, Ray Turner and Susan Parsons. Ms. Emily Everett, representing the Friends of the Library, was also in attendance.

Ms. Segal called the meeting to order and stated that the media had been informed of the meeting and its agenda.

Executive Session to Discuss Legal Issues

Mr. Greene moved to go into Executive Session to discuss legal matters. Ms. Reider seconded the motion and the motion carried.

Mr. Greene moved to come out of Executive Session. Mr. McKellar seconded the motion and the motion carried.

No action was taken.

Public Comment

Ms. Segal had to leave after the Executive Session so Mr. Greene welcomed everyone to the meeting, and asked whether there was any public comment. There was none.

Board Comment

Ms. Greene noted that Ms. Segal could not be with us for the rest of the meeting because she is working with a literacy program this evening.

Mr. Greene asked whether there was any Board comment. Mr. Clem noted that the Board Training that took place recently was very productive and it was good for everybody to get together in that setting.

Mr. Fava stated that some members of the Board took a tour of some of the branches

and it was very helpful, especially seeing some of the small libraries. Staff were very receptive.

Deletions and/or Additions to Agenda

Mr. Greene asked whether there were any additions or deletions to the agenda. There were none.

Minutes of Previous Meeting

The minutes of the March 26, 2013, regular meeting were reviewed. One spelling error was found and the minutes were accepted as corrected.

The minutes of the April 6, 2013 special meeting were reviewed and accepted as written.

Advocacy Presentation

Mr. Henderson introduced Mr. Ray Turner, Reference Librarian at the Otranto Regional Library, as well as the Head of the *Libraries Out Loud* group. He noted that we received a grant for Mr. Turner to attend a conference in Chicago concerning advocacy.

Mr. Turner noted that he was lucky enough to attend the "Train the Trainer" event, which was a library advocacy program held in Chicago. He noted that the Charleston County Public Library was only one of two libraries in South Carolina that was selected to attend.

Mr. Turner noted that the event in Chicago was about how to advocate effectively for libraries no matter what their size.

Mr. Turner showed a PowerPoint presentation, titled *Turning the Page 2.0*, and noted that it is important for everyone to be advocates of the library.

Mr. Turner stated that advocacy for library Board members means that their job is to increase public funds and ensure that the library has the resources needed to be up to date.

Mr. Turner said that the *Turning the Page* program is made up of six online components. He added that we, along with the state of Utah, are the first to do this program.

Mr. Turner said that the first part of the program is about public perceptions, the

second part is about telling your story, the third part is about you as a leader, the fourth is about building relationships, the fifth is about how to make a realistic “ask” for funds, and number six discusses what needs to be done now to complete your advocacy work plan.

Mr. Turner stated that Utah has already put up a web page for this program, and our page will be similar.

Mr. Turner said that this is a wonderfully unique program and Charleston was instrumental in bringing this to us. He added that any size library system can use this program, and we are all winners when we are advocating for libraries.

Ms. Reider asked whether there would be classes for the Board. Mr. Turner responded that the course can be taken online through the State Library. He added that he envisions a liaison for every library and other than facilitation, there would be very little homework.

Mr. Greene asked what level of staff will be participating. He wondered whether it would just be administration or everyone. Mr. Turner responded that it could be broken up for all levels, and the Friends of the Library could be trained as well. He added that we want to train all staff to be more confident in advocating.

Mr. Turner noted that he, Ms. Everett of the Friends, Mr. Gerald Moore, Manager of the Dorchester Regional Library, Ms. Jamie Thomas, Public Relations, and Ms. Bledsoe are all on the Libraries Out Loud Advocacy Committee. He added that a pre and post training survey was done and it was a success according to the way staff responded.

Mr. Turner thanked the Board for their time, and for everything that they do for the library system.

Mr. Henderson said that we are also getting a webinar on how to prepare for bond issues and that should be helpful to everyone.

Mr. Greene thanked Mr. Turner for the great job he is doing.

Friends of the Library

Ms. Everett reported that at the beginning of the month the Friends send out postcards to over 2,400 people that had either not renewed or had never joined the Friends. She added that the library branches are helping as well, by contributing to our branch membership drive. So far membership income has generate over \$1,000 since April 1st.

Ms. Everett stated that she spent the day at Blackbaud Headquarters for their annual Volunteer Fair. The Fair is open to the public and Blackbaud invited other businesses and their employees from around the Tri-County area to attend. Ms. Everett noted that the Friends had a table and there was good feedback from people that stopped by.

Ms. Everett reported that approximately \$700 in revenue was made at the *Party 4 a Purpose* event held at Mad River. Some of these funds came from auction items as well as from an entrance fee to the event. Ms. Everett stated that it was a great event and the Friends will definitely do this again next year.

Ms. Everett said that if you attended *Plantasia*, you know that it was also a wonderful event. The Friends netted \$458 there. This was one more way that helps us to put ourselves out there and get noticed.

Ms. Everett reported that the next book sale will be held in the Main Library auditorium from June 14 through June 16. She added that if anyone is interested in volunteering, you can sign up on the Friends website. Some of the shifts are only one hour long, so it is convenient for most people.

Mr. Greene encouraged all Trustees to become members of the Friends of the Library. He added that we could not do what we do without them.

Ms. Hollinshead asked whether the Friends were hosting a Spoleto event this year. Ms. Everett stated that unfortunately there was a little bit of a money loss last year as costs were too high.

Mr. Clem reminded everyone that the cost of a Friends membership is tax deductible.

Director's Report

Mr. Henderson reported that the date for the Storytelling Festival for next year has changed to March 14th and March 15th. This is due to the Food and Wine Festival changing their original date to the date we had first.

Mr. Henderson stated that on May 21st we go before County Council with our Capital Plan. He added that Council will discuss our budget on May 23rd.

Mr. Henderson announced that last Thursday was Staff Development Day. It was held at Blackbeard's Cove in Mt. Pleasant. There was a good featured speaker, and Ms. Everett of the Friends spoke as well.

Mr. Henderson thanked everyone who went on the tour of the libraries. He noted that Ms. Manigault took the tour on Saturday, and everyone else that went took the tour on Monday.

Mr. McKellar stated that it was a good tour, and staff were very accommodating.

Mr. Henderson noted that the Digital Public Library of America is now open. He added that only eight states are involved right now. Mr. Greene added that the College of Charleston was also asked to participate.

Mr. Henderson reported that we let the school district know about our closing on Staff Day due to the issue of buses dropping children off at various libraries.

Mr. Clem asked whether there was some sort of mechanism to see how Staff Day went. Mr. Henderson responded that a survey to all staff is going out with the weekly newsletter tomorrow. The feedback that he saw included requests for more breakout sessions.

Quarterly Financial Report

Mr. Litchfield reported that we asked for an extra \$500,000 in our budget request and the County is recommending that we get an additional \$250,000 over our original budget, so we are very happy with that.

Mr. Litchfield went over the financial highlights for the quarter ended March 31, 2013.

Mr. Litchfield noted that expenditures exceeded revenues by \$43,501.19 in the General Fund and Special Revenue Grants Fund, resulting in a reduction of the fund balance. He added that the combined fund balance for the General Fund and the Special Revenue Grants Fund at the end of March was \$1,852,888.15.

Mr. Litchfield said that the County supplemental appropriation includes one-time funding for special projects in the amount of \$158,530 and \$32,281.88 for the summer youth worker program.

Mr. Litchfield noted that fine income continues to be under budget. This is primarily due to a change in the rate policy during the prior fiscal year. Mr. Litchfield added that late fines for adults increased in August 2012, and it will take several more months before the effects are seen in fine revenue.

Mr. Litchfield noted that in Other Income we received E-rate funding in the amount of \$96,000, which is good news. However, we do not budget this amount since there is no guarantee we will receive it. Mr. Litchfield added that E-rate funding is, in essence, a refund of our phone costs for the third quarter.

Mr. Litchfield reported that personnel costs are under budget due to vacancies. However, he added, costs are running 5.3% higher than the prior year due to increased employee benefit expenses and a one-time payment of \$1,000 to each employee as authorized by County Council. Mr. Litchfield noted that a supplemental appropriation will be coming from the County to fund that program.

Mr. Litchfield stated that library materials are slightly under budget, as are copier leases and supplies. He added that the March invoice for copier leases has not been received yet and only eight months of copier leases has been paid for to date.

Mr. Litchfield said that supplies are under budget, but equipment repairs and maintenance are over budget due to annual contract costs paid during July, 2012.

Mr. Litchfield noted that capital expenditures include \$51,464.70 paid for renovations at the Main Library and an additional \$51,404 for vehicle replacements.

Mr. Litchfield stated that the projection for the budget looks good right now. He added that we still expect a deficit of about \$450,000 to \$500,000 because a lot of money is spent the last quarter of the fiscal year.

Mr. Greene asked how other County agencies are doing, and wondered if they get extra funding. Mr. Henderson noted that our funding was increased enough to meet Maintenance of Effort.

Policy Review

Mr. Henderson reported that there was only one suggestion from a staff member regarding policy changes. He added that if the Trustees or staff want to see any changes, please have them in by next month.

Mr. Henderson stated that in June there will be a vote on any changes.

Mr. Greene asked that the link to policies be emailed again to the Board.

Database Purge

Mr. Henderson reported that last year we cleaned our customer database, so that library cards that had been inactive for five years were deleted, unless they had lost items. He added that we will continue to do this annually so that our database is accurate.

Mr. Greene asked what happens if patron will still be able to use the library's database if their card is expired. Ms. Bledsoe responded that they would not, but everyone gets notice of an expiring card thirty days in advance. Mr. Henderson added that we want the correct email and mailing addresses, and when a card is renewed it is a good time to get any updated information.

Friends Audit

Mr. Greene stated that discussion regarding a Friends audit will continue from last month.

Mr. Greene asked Ms. Everett if it is true that the Friends would undergo an audit if

the library pays for it. Ms. Everett responded that that is correct.

Mr. Clem moved that pursuant to last month's meeting, as well as subsequent conversations, that the Library Board of Trustees request the Friends of the Library to allow us to commission and pay for an audit on their behalf, to be completed prior to the library's 2013 audit. Mrs. Chambers seconded the motion and the motion carried.

Mr. Clem noted that this motion was made so that we can get our books in order.

Ms. Everett asked whether the Library will be looking for an auditor for the Friends. Mr. Henderson noted that we have a list of auditors that are qualified. Mr. Greene added that the library's auditor will give the Board a list as well.

Mr. Henderson stated that Mr. Litchfield will work with Ms. Everett to make sure everything is in order and goes smoothly.

Ms. Everett said that the next Friends Board meeting will be held on May 8th, and she will inform them of the Library Board's motion.

Miscellaneous Items

Mr. Greene asked that a reminder be sent out for the next meeting that will be held at the Mt. Pleasant Regional Library.

Mr. Greene adjourned the meeting at 6:11 p.m.

Respectfully submitted,


Maya Hollinshead, Secretary

CHARLESTON COUNTY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
April 22, 2013

The Charleston County Library Board of Trustees met for a special meeting on Monday, April 22, 2013 at 9:45a.m. for a tour of some of the libraries.

Board members present were Mr. Fava, Mr. McKellar and Mrs. Neal Soleimani. Staff members present were Mr. Doug Henderson and Ms. Cynthia Bledsoe. Ms. Anna Johnson, Councilwoman and Liaison to the Library, was also in attendance.

Mr. Fava called the meeting to order and stated that the media had been informed of the meeting and its agenda.

Tour of Libraries

Mr. Henderson took the Board members and the Councilwoman on a tour of some of the libraries in the system. No action was taken.

Respectfully submitted,



Ed Fava

Director's Report
May 2013

We are now in the budget season. Hopefully, we will have a better idea by the time we meet concerning the capital plan and our recommended budget. The capital plan meeting is May 21st and the budget meeting is May 23.

This Friday is the beginning of Spoleto USA. Saturday we will be kicking off the Piccolo Spoleto Children's Festival at Marion Square. Our Children's staff helps program and organize the kickoff event. The festival runs from 10 AM to 3 PM and is free. We will have programs for the next two weeks at the Library as part of Piccolo. We will attract close to 5,000 people to the programs. Always great fun.

You will also be preparing to elect new officers at the June meeting. The Board chair will be selecting a nominating committee to develop the list of candidates for each office. Just a reminder that Harlan Greene, Bettye Anne Chambers, Maya Hollinshead and Peggy Reider's terms expire in December. They may all be renewed with the exception of Bettye Anne Chambers.

You have received a copy of the only policy suggestion received. If you have any you wish to be considered this will be the last meeting to submit your concerns.

Positive Performers

Last Name	Names	Position
Roff, Stephanie	Library Asst./Dorchester	
Houston, Mary Alyce	Library Asst./Dorchester	
Mitchum, Arnette	Library Asst./Dorchester	
Richardson, Margaret	Librarian /Dorchester	
Steinmueller, Amy	Library Collections & Acquisitions	
McGregor-Ouzts, Kathi	Sullivan's Island	
Austin-Scaff, Jessica	Sullivan's Island	
Amaral, Andria	Department Head-Young Adult Dept.	
Coover, Darcy	Young Adult Department	
Kellner, Sarah	Young Adult Department	
Frost, Crystal	Young Adult Department	
Knopf, Karine	Children's Dept.	
Norman, Susan	Children's Dept.	
Brown, Ramona	Children's Dept.	
Glover, Dorothy	SC History Room (Historian)	
Vinson, Cindi	Mt. Pleasant	
Schweinfest, Cindy	Branch Manager-Mt. Pleasant	
Frohnsdorff, Susan	Librarian/Mt. Pleasant	
McQueen, Jim	John's Island library Staff	

Policy Consideration

Any patron with a CCPL juvenile or young adult library card who returns to the library on or after his or her eighteenth birthday is eligible to receive a brand new CCPL adult library card with adult borrowing privileges. This new adult library card will not be linked to a parent's library card and will not carry over past fines, fees, or charges for outstanding lost or damaged materials. Any fines and fees that accrue to the new account will be the responsibility of the cardholder.

May 2013 Notes

7. **Positive Performers.** The County Administrator acknowledges employees and departments that have received compliments from the general public. This time around the employees of the Charleston County Public Library received such a large number of comments that the County Administrator decided it made sense to acknowledge the employees at our Board meeting.

8. **Friends of the Library Update.** This will include an update about the upcoming audit.

10. **Capital Plan.** This will be a report of the May 21st meeting with County Council.

11. **Budget.** This will be a report of the May 23rd meeting with County Council.

12. **Nominating Committee.** The Board Chair will appoint a committee to present a list of candidates to present to the Board for possible election at the June meeting.

13. **Policy Review.** Staff has only submitted one policy for consideration. The board still has the opportunity to submit items for consideration.

14. **Coastal Community Foundation request for One Book Charleston County.** We have \$15,186 in interest in our Fund. We are requesting \$5,000 of that be allocated to One Book Charleston County.

15. **Coastal Community Foundation request for Charleston Tells Storytelling Festival.** We have \$15,186 in interest in our Fund. We are requesting \$10,000 of that be allocated to the Charleston Tells Storytelling Festival.

16. **Director's Evaluation.** We are approaching the end of the first year of the Director's five year contract. The Board usually begins the internal process in June and meets with the Director in August.

CHARLESTON COUNTY PUBLIC LIBRARY STATISTICS APRIL 2013

CIRCULATION

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	334,013	340,450	-1.89
BOOKMOBILE	23,274	25,074	-7.18
CRM	132,749	109,966	20.72
DART	57,734	47,619	21.24
JAMES ISLAND	186,772	170,714	9.41
WEST ASHLEY	153,393	156,493	-1.98
VILLAGE	35,912	33,357	7.66
MT PLEASANT	562,807	475,583	18.34
ST ANDREWS	417,535	376,591	10.87
DORCHESTER RD	190,734	188,205	1.34
OTRANTO RD	212,141	215,204	-1.42
JOHN'S ISLAND	189,272	200,503	-5.60
POE	24,388	22,881	6.59
EDISTO	13,654	15,140	-9.82
FOLLY	20,702	19,599	5.63
ST PAULS	19,889	22,262	-10.66
MCCELLELLANVILLE	13,184	13,297	-0.85
Total Downloads	207,751	100,353	107.02
TOTALS	2,795,904	2,533,291	10.37

USER VISITS

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	289,808	316,620	-8.47
BOOKMOBILE	8,275	10,197	-18.85
CRM	136,220	137,639	-1.03
DART	76,189	81,708	-6.75
JAMES ISLAND	101,580	91,823	11.92
WEST ASHLEY	109,266	124,786	-12.44
VILLAGE	16,272	14,321	13.62
MT PLEASANT	211,799	212,326	-0.25
ST ANDREWS	207,338	212,326	-2.35
DORCHESTER RD	124,764	113,734	9.70
OTRANTO	148,876	144,801	2.81
JOHNS ISLAND	103,468	112,160	-7.75
POE	10,305	7,982	29.10
EDISTO	5,317	5,685	-6.47
FOLLY	10,918	9,694	12.63
ST PAULS	8,930	9,166	-2.57
MCCELLELLANVILLE	10,496	10,331	1.60
TOTALS	1,579,821	1,615,299	-2.20

PC USE

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	73,635	73,949	-0.42
BOOKMOBILE	0	0	0.00
CRM	27,436	27,888	-1.62
DART	14,673	14,633	0.27
JAMES ISLAND	12,077	12,081	-0.03
WEST ASHLEY	14,983	15,871	-5.60
VILLAGE	3,450	3,422	0.82
MT PLEASANT	30,480	32,091	-5.02
ST ANDREWS	50,426	50,653	-0.45
DORCHESTER RD	23,522	23,279	1.04
OTRANTO RD	37,523	38,134	-1.60
JOHN'S ISLAND	30,005	33,342	-10.01
POE	1,129	916	23.25
EDISTO	1,860	2,118	-12.18
FOLLY	1,936	1,874	3.31
ST PAULS	4,662	4,267	9.26
MCCELLELLANVILLE	1,846	2,148	-14.06
Wifi USE	177,366	n/a	100.00
TOTALS	507,009	336,666	51.05

OUT-OF-COUNTY REGISTRATIONS

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	24	12	100.00
BOOKMOBILE	0	0	0.00
CRM	5	1	400.00
DART	0	0	0.00
JAMES ISLAND	1	0	100.00
WEST ASHLEY	1	7	-600.00
VILLAGE	3	0	100.00
MT PLEASANT	24	15	60.00
ST ANDREWS	10	11	-9.09
DORCHESTER RD	61	70	-12.86
OTRANTO RD	116	159	-27.04
JOHN'S ISLAND	2	4	-50.00
POE	0	1	-100.00
EDISTO	14	6	133.33
FOLLY	0	0	0.00
ST PAULS	0	0	0.00
MCCELLELLANVILLE	1	0	100.00
TOTALS	262	286	-8.39

REFERENCE

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	159,014	144,142	10.32
BOOKMOBILE	195	172	13.37
CRM	44,990	47,601	-5.49
DART	14,096	8,033	75.48
JAMES ISLAND	17,529	17,336	1.11
WEST ASHLEY	21,579	21,670	-0.42
VILLAGE	1,031	1,033	-0.19
MT PLEASANT	88,175	102,335	-13.84
ST ANDREWS	67,099	69,970	-4.10
DORCHESTER RD	60,784	59,649	1.90
OTRANTO RD	26,127	33,537	-22.09
JOHN'S ISLAND	36,068	36,739	-1.83
POE	469	674	-30.42
EDISTO	341	220	55.00
FOLLY	11,641	12,312	-5.45
ST PAULS	277	359	-22.84
MCCELLELLANVILLE	5,657	4,968	14.05
TOTALS	555,072	560,750	-1.01

REGISTRATION

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	5,252	5,547	-5.32
BOOKMOBILE	355	375	-5.33
CRM	2,035	2,331	-12.70
DART	888	723	22.82
JAMES ISLAND	1,669	1,615	3.34
WEST ASHLEY	1,805	1,689	6.87
VILLAGE	342	245	39.59
MT PLEASANT	4,896	4,007	22.19
ST ANDREWS	3,284	3,059	6.85
DORCHESTER RD	2,106	2,292	-8.12
OTRANTO RD	2,534	2,789	-9.14
JOHN'S ISLAND	1,852	1,758	5.35
POE	256	266	-3.76
EDISTO	138	136	1.47
FOLLY	582	529	10.02
ST PAULS	252	239	5.44
MCCELLELLANVILLE	167	171	-2.34
TOTALS	28,413	27,771	2.31

PROGRAMMING

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN			
NO OF PROG	1,278	1,368	-6.58
ATTENDANCE	29,740	43,139	-31.06
BKMOBILE/OUTREACH			
NO OF PROG	25	0	100.00
ATTENDANCE	1,612	0	100.00
CRM			
NO OF PROG	219	391	-43.99
ATTENDANCE	6,294	9,378	-32.89
DART			
NO OF PROG	595	700	-15.00
ATTENDANCE	15,602	13,513	15.46
JAMES ISLAND			
NO OF PROG	161	197	-18.27
ATTENDANCE	4,344	3,194	36.01
WEST ASHLEY			
NO OF PROG	202	305	-33.77
ATTENDANCE	4,582	5,509	-16.83
VILLAGE			
NO OF PROG	43	67	-35.82
ATTENDANCE	540	769	-29.78
MT PLEASANT			
NO OF PROG	305	412	-25.97
ATTENDANCE	9,367	10,971	-14.62
ST ANDREWS			
NO OF PROG	460	632	-27.22
ATTENDANCE	11,304	14,358	-21.27
DORCHESTER RD			
NO OF PROG	229	305	-24.92
ATTENDANCE	3,607	4,889	-26.22
OTRANTO RD			
NO OF PROG	352	356	-1.12
ATTENDANCE	5,851	6,873	-14.87
JOHN'S ISLAND			
NO OF PROG	619	696	-11.06
ATTENDANCE	13,534	17,685	-23.47
POE			
NO OF PROG	175	156	12.18
ATTENDANCE	2,898	2,337	24.01
EDISTO			
NO OF PROG	47	54	-12.96
ATTENDANCE	252	534	-52.81
FOLLY			
NO OF PROG	91	94	-3.19
ATTENDANCE	1,347	846	59.22
ST PAULS			
NO OF PROG	16	21	-23.81
ATTENDANCE	225	47	378.72
MCCELLELLANVILLE			
NO OF PROG	65	67	-2.99
ATTENDANCE	1,707	1,053	62.11
TOTALS			
NO OF PROG	4,882	5,821	-16.13
ATTENDANCE	112,806	135,095	-16.50

note: The Charleston Tells programs and attendance numbers are added into Main



Charleston County Public Library

SERVICE EFFECTIVENESS MEASURES FY2013

<i>Through March 2013</i>	MAIN	MTP	STA	OTR	DOR	JOHNS	W ASH	JAMES	CRM	DART	EDI	FOLLY	STP	MCC	POE	VILL	SYSTEM
TOTAL CIRC/VISIT	1.15	2.66	2.02	1.42	1.51	1.84	1.42	1.83	0.98	0.74	2.57	1.96	2.22	1.28	2.35	2.20	1.76
CIRC/FTE	7,695	26,492	20,965	12,855	14,428	12,352	18,886	20,673	19,341	11,880	9,002	13,831	9,553	7,469	8,347	11,355	16,286
COST/CIRC	7.14	1.38	1.75	2.90	2.69	3.15	1.90	1.71	2.22	4.21	3.52	2.28	3.36	4.82	3.48	3.36	2.58
FTE COST/CIRC	4.83	1.22	1.55	2.54	2.36	2.70	1.69	1.44	1.90	3.53	2.92	2.11	2.95	4.26	2.69	3.01	2.08
FTES	39.125	19.125	18.125	15.000	12.00	13.875	7.375	8.125	6.25	4.375	1.375	1.375	1.875	1.625	2.625	2.875	155.125
FY12 PERSONNEL BUDGET	1,455,292	618,883	590,607	489,372	408,770	461,902	235,735	241,762	229,494	183,406	36,188	40,198	52,848	51,704	59,046	98,229	5,253,436
FY12 BRANCH BUDGET	2,150,906	697,208	665,233	559,692	466,492	540,062	264,209	286,765	268,764	219,046	43,555	43,377	60,186	58,464	76,207	109,661	6,509,827

YEAR-END FISCAL DATA

	FY2013	FY2012	%
Interlibrary Loans		4,494	
Reference Questions		1,098,026	
Summer Reading Participants		13245	
User Visits		1,940,896	
County Population (est. 2012)		370,000	
Total Circulation		3,131,596	
Circulation per Capita		8.46	