

AGENDA

Charleston County Public Library

Board of Trustees Meeting

September 23, 2014

5:15pm

#	TOPIC	WHO	ACTION/ PROPOSED ACTION	FOLLOW-UP
1	Welcome	Janet Segal		
2	Public Comment			
3	Board Comment			
4	Freedom of Information Report	Susan Parsons		
5	Deletions and/or Additions to Agenda	Janet Segal		
6	Minutes of Previous Meetings: August 26, 2014		Accept	
7	Employee of the Quarter			
8	Collection Development Presentation	Rodger Smith		
9	Friends of the Library Update			
10	Library Reports A. Director's Report B. Financial Report	Doug Henderson		
11	Budget Audit Report			
12	Appeal to Lift Trespass Ban			
13	Possible Executive Session to Discuss Appeal			
14	Adjournment			

All items on the agenda will be discussed and possible action taken.

This Board Meeting will be held in the Auditorium of the Main Library, 68 Calhoun Street

CHARLESTON COUNTY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
August 26, 2014

The Charleston County Library Board of Trustees met for a regular meeting on Tuesday, August 26, 2014, at 5:15p.m. at the St. Andrews Regional Library.

Board members present were Ms. Hollinshead, Ms. Brunson, Mr. Fava, Mr. Clem, Ms. Burgess, Ms. Reider, Ms. Manigault, Mr. McKellar, and Mr. Norris. Ms. Segal and Mr. Moore were unable to attend. Staff members present were Doug Henderson, Perry Litchfield, Katie Gray and Susan Parsons.

Ms. Burgess called the meeting to order and stated that the media had been informed of the meeting and its agenda.

Introduction of New Board Members

Ms. Burgess announced that there are two new Trustees to the Board and asked that they introduce themselves.

Mr. Brian Norris stated that he works at The Citadel, and is relatively new to Charleston, having only moved here in July 2012. He added that uses the James Island Branch Library and has always been a big supporter of libraries.

Mr. Henderson noted that when he was the Director of the Loudon County Library in Virginia, Mr. Norris spoke there.

Ms. Brunson said that she is currently a teacher at Military Magnet Academy and has been teaching for seventeen years.

Ms. Brunson noted that over the years she has patronized almost all of the library branches in Charleston County.

Ms. Burgess welcomed Ms. Brunson and Mr. Norris.

Public Comment

Ms. Burgess welcomed everyone to the meeting, and asked whether there was any public comment. There was none.

Board Comment

Ms. Burgess asked whether there was any Board comment.

Mr. McKellar noted that at the moment he is without a working computer, so he cannot respond to email.

Deletions and/or Additions to Agenda

Ms. Burgess asked whether there were any additions or deletions to the agenda. Mr. Henderson noted that he would like to add an action item concerning a donation of \$12,000 to the Mt. Pleasant Children's Department, after discussion of the staff holiday party.

Minutes of Previous Meeting

The minutes of the June 24, 2014, regular meeting were reviewed.

The minutes were accepted as written.

Positive Performers

Mr. Henderson explained that the County Administrator wanted employees to be recognized and this was how the Positive Performers program started. Library staff got such a good response with so many staff recognized, that we honor our staff separately.

Mr. Henderson thanked staff for all of their good work.

Ms. Burgess recognized each of the staff positive performers by presenting them with a certificate. Ms. Burgess and the Trustees congratulated staff and thanked them for doing such a good job.

Friends of the Library

Mr. Henderson noted that Ms. Emily Everett, Director of the Friends, is unable to attend the meeting, due to a car accident. He added that she is fine, but her car is not in working condition, so he reported on the Friends' activities.

Mr. Henderson stated that the Friends are ending their relationship with AbundaTrade, their private consignment vendor. They will be working with two interns this fall to list their own books online, and the shelves that the Bookmobile previously

used will house those books until they are shipped.

Mr. Henderson stated that the Friends Board voted on July 29 to give the Library a total of \$24,650, in addition to their regular commitment of \$100,000, to be used on informational materials for the building plan. He added that currently those funds are being used for bumper magnets and brochures.

Mr. Henderson noted that there will eventually be four different brochures. The one that is already done is an overall plan and the next three will cover the north county, East Cooper and West Ashley/James Island areas. They are all just informational brochures, and the library will distribute as many as possible at various events and places.

Mr. Henderson noted that the Friends are also paying for digital billboards. They can be changed every week over a four week period from October through November 2nd.

Mr. Henderson stated that the Friends formed their annual Nominating Committee and met last week to discuss potential Friends Board candidates for 2015. Ms. Everett has asked that if any Library Board members have recommendations, please send their name with a short bio to her by September 5th.

Mr. Henderson reported that the Friends applied for and received a \$1,000 grant to host a community event during Banned Books Week. The event will take place at the Halsey Institute on Monday, September 22 at 6:00p.m. The funds will be used to document the event via video and photos.

Mr. Henderson said that the Friends June Book Sale brought in 840 people with revenue of \$11,700. This is almost \$1,000 more than last year's sale. Mr. Henderson noted that the Johns Island Book Sale also brought in more than it did last year.

Mr. Norris pointed out that The Citadel is missing from the list of organizations that are on the committee for Banned Books Week. Mr. Henderson noted that the Library has formed a close relationship with the College of Charleston, and The Citadel is so specialized and closed to who can use their facilities, but, he added, that we would pursue working with The Citadel for this event.

Mr. Henderson noted that building plan brochures and bumper magnets are available for the Trustees to take after the meeting. The goal is to get those brochures out by the end of September.

Mr. Henderson stated that Ms. Segal is the Chair of the "Say Yes" Committee. Mr. Clem added that calls regarding the Committee are expected from the new Trustees.

Mr. Henderson noted that he will do informational presentations on the building plan to any community group. He added that there are also plenty of volunteer opportunities coming up, and there are even three events on one particular day.

Library Reports

Mr. Henderson reported that the Library is in the midst of working on end of the fiscal year financials and the annual audit.

Financial Report

Mr. Litchfield noted that the Trustees were each given a copy of a letter from the auditors. This is just for your reading pleasure, and mainly discusses the responsibility of everyone.

Mr. Litchfield noted that the auditors completed their on-site work last week, and they will give a preliminary audit report to the Board of Trustees at the September meeting.

Mr. Fava asked whether the Friends were included as a component of the Library in this year's audit. Mr. Litchfield responded that the Friends have their own auditor and their audit is now added to ours.

Mr. Litchfield gave a report of the financial highlights for the fiscal year ended June 30, 2014.

Mr. Litchfield reported that the General Fund finances the day-to-day provision of library services. The expenditures exceeded revenues resulting in a reduction of the fund balance of \$302,010.18 for the fiscal year. The total fund balance at the end of FY2014 was \$1,330,006.59. Mr. Litchfield discussed the net change in the fund balance since FY1998. He noted that the actual results have consistently been better than the budget.

Mr. Litchfield stated that the fund balance has roughly one month's expenditures available, and can be thought of like a savings account.

Mr. Litchfield said that the Library's operations are primarily funded through County appropriations. However, about six percent of our funding comes from other sources, such as State Aid, parking fees and copier charges. There was \$1.3 million in the General Fund at the end of the fiscal year.

Mr. Litchfield noted that due to the recession the Fund Balance compared to a month of expenditures has declined over the last several years. However, the trends are more positive now.

Mr. Litchfield reported that County appropriations included \$226,065.00 for the one-time employee cost of living payment and \$22,200.33 to offset the cost of the County's Summer Youth program. He added that State Aid was \$1.25 per capita for

FY2014 and fine revenues were 2.7% less than last fiscal year. However, Mr. Litchfield noted that copier and printer fees were up 6.7% for the year.

Mr. Litchfield said that the library materials budget has been flat for the last several years. He also noted that information technology expenses were costly for FY2014.

Mr. Henderson explained that prior to two years ago there was no lifecycle for computers, so we joined with the County on a four-year lifecycle. He added that before that time some of our computers, for staff and public, were up to nine years old.

Ms. Burgess inquired about the number of computers the library has. Mr. Litchfield stated that it is in the 500 range. Ms. Burgess asked whether public and staff computers are serviced differently. Mr. Litchfield responded that the beauty of it is that we are able to service all of them the same way.

Mr. Henderson noted that the County asked everyone to put in place a continuity program. He added that at that time we had no backup systems, so we pushed out to The Cloud, and all of our financials are there. The County has a new Emergency Center so we will also back up our financials there and we will be solid.

Mr. Litchfield noted that we also have a new computer program that counts statistics, including Wi-Fi. The new counter is much more accurate than what we were using previously.

Mr. Henderson reminded everyone the circulation and reference numbers used to be counted incorrectly as well, and now those numbers are just starting to balance out.

Mr. Fava asked how we keep track of computer inventory. Mr. Litchfield responded that the Library's IT Department knows where every computer is located.

Mr. Fava asked whether the library envisions any reason for laptops to be used by staff, and if so, what kind of control could be kept. Mr. Henderson responded that laptops for staff could be in the future, and they would be assigned to staff. He added that with the movement of technology, we will not see desktop computers at some point in the future.

Mr. Litchfield noted that the normal operations of the Library are accounted for in the General Fund. He added that expenditures for the fiscal year FY2014 were 3.9% less than the budget, while 2.2% greater than the prior year.

Mr. Litchfield noted that the biggest expense is personnel which includes salaries and associated employer costs. He added that actual expenditures were 3.7% under budget while being 2% greater than the last fiscal year. The increase was due mostly to the employee longevity program and higher health insurance rates.

Mr. Litchfield noted that library materials are 15% of the budget, which is the minimum required to receive State Aid funding.

Mr. Litchfield stated that lease costs and supplies are included in the copiers and printers category. Expenditures were 7.4% under budget and 5.9% less than the prior year primarily due to a renegotiation of the copier lease.

Mr. Litchfield reported that the supply budget includes various operating supplies such as office, data processing, RFID tags, and minor equipment. The expenditures for this line item were 11.2% under budget, but 1.6% more than last year.

Mr. Litchfield noted that expenditures for equipment repairs and maintenance were 16.6% under budget because parking equipment repairs at the Main Library were significantly less than expected.

Mr. Litchfield said that that building repairs and maintenance include various maintenance, janitorial services, garbage collections and security. The expenditures for these items were 5.7% over budget and this was primarily due to replacing security staff at the Main Library with contracted security service during the fiscal year. Mr. Litchfield added that this is compatible with other library locations and County practice.

Mr. Clem asked what the benefit was for contracting security service. Mr. Litchfield responded that it was a headache managing that function and the contracted company is a uniformed security service. Mr. Henderson added that they are also trained better, and if someone is sick, the security service sends someone else in, so that there is always someone working.

Mr. Litchfield noted that motor vehicle expenses included repairs, maintenance, and fuel for Library vehicles and employee mileage reimbursements when appropriate. Those expenditures were 32.1% under budget because repairs and fuel costs were less than County Fleet Operations estimated for the fiscal year.

Mr. Litchfield noted that under the Other Expenditures line item are various system-wide costs that are not otherwise classified. The most significant of these are audit services, postage and shipping, financial software maintenance, and the material recovery service. These items were 7.7% under budget despite two years payment of Friends audit costs and was accomplished due to reduced postage and material recovery costs.

Mr. Litchfield reported that Capital Expenditures include the purchase of two replacement vehicles at a cost \$49,397.00 netted with proceeds from auction sales of the replaced vehicles of \$6,984.00. He added that all Capital Expenditures are accounted for in the General Fund.

Mr. Litchfield noted that the Grants Special Revenue Fund accounts for grants received for special projects primarily from governmental sources. Unspent funds on hand at the end of the fiscal year amounted to \$5,758.00.

Mr. Litchfield stated that the Donations Special Revenue Fund accounts for donations, including private foundation grants that are typically restricted for specific

purposes. He added that other revenues, such as ticket sales, associated with special projects funded with donations are also included in the fund. Revenues totaled \$69,674.00 for the fiscal year with expenditures of \$67,246.00.

Mr. Litchfield stated that the Charleston Tells Festival received \$41,502.00 in donations during the fiscal year along with \$8,185.00 in net ticket sales. Mr. Litchfield added that other donations received during the year totaled \$19,987.00 and unspent funds at the end of FY2014 were \$33,307.00.

Mr. Litchfield reported that the Friends of the Library Special Revenue Fund is for expenses associated with Library programs and staff development that are paid for by the Friends of the Library. It also includes some operating expenses paid on behalf of the Friends.

Mr. Litchfield noted that for FY2014, program and staff development expenses totaled \$96,070.00 and the Friends operating expenses totaled \$9,312.00. He added that it is important to note that the Friends of the Library operate on a calendar year basis while the Library accounts for its spending on a fiscal year basis. At the end of the Library's fiscal year, 2014, the Friends owed the Library \$42,524.00.

Mr. Litchfield stated that the library's annual audit is wrapping up, and he does not expect changes. He added that there will be a report at next month's Board meeting.

Mr. Fava noted that circulation of library materials is down on the Bookmobile and wondered if there was a reason for that. Mr. Henderson responded that the Bookmobile was in the shop for a period of time. He added that all circulation is down and this is due to the policy change in the number of DVD's that patrons can check out.

Mr. Litchfield stated that the Bookmobile is old and it is in the shop a lot.

Mr. McKellar asked whether the self-check-out offered at Mt. Pleasant and St. Andrews have made any difference in cost. Mr. Henderson responded that 70% of materials at those locations are checked out using the self-check-out system. Those are very busy locations, with a lot of floating materials, but no extra staff have been hired.

Library History Presentation

Mr. Henderson reported that Ms. Katie Gray will be doing a presentation of the Library's history today. She did this presentation for staff during our last Staff Day, and staff really enjoyed it. Mr. Henderson added that Ms. Gray is a certified archivist.

Ms. Katie Gray introduced herself to everyone, noting that she works in the Charleston Archive and the South Carolina Room at the Main Library.

Ms. Gray stated that the most important collection the Library system has is of

the library itself dating back to 1920.

Ms. Gray showed a PowerPoint presentation to the Trustees that consisted of information and photographs about the various library branches, the history of the Bookmobile, and the history of the Main Library.

Ms. Burgess thanked Ms. Gray for the wonderful presentation.

Mr. Henderson stated that if any of the Trustees have not been to the South Carolina Room, please go. There is a lot of great information and history offered in that department.

Capital Plan Update

Mr. Henderson reported that County General Services is working with the schools and realtors to buy property for the building plan. However, he added, this is still in discussion, so there is not much information.

Mr. Henderson stated that if anyone has any questions or wants an update, please feel free to call him anytime.

Holiday Party

Mr. Henderson reported that during the year there are two parties held for staff. They are a summer picnic and a December holiday party. Mr. Henderson added that currently Staff Organization pays for those events, but he would like to make them better for staff. In this vein, Mr. Henderson informed the Board that he would like to put \$2,000 to \$3,000 in funding towards the holiday party if the Board has no objections.

There were no objections, and the Trustees agreed that it would be a good thing for staff.

Donation to Mt. Pleasant Regional Library

Mr. Litchfield stated that the Mt. Pleasant Regional Library Children's Department has received a donation for \$12,000 from a Ms. Zan Walter in Tampa, Florida. He added that this is one of the biggest single donations we have received.

Ms. Reider moved that the Library accept the \$12,000 donation designated for the Mt. Pleasant Children's Department from Ms. Zan Walter. Ms. Manigault seconded the motion and the motion carried.

Mr. Fava asked whether the Library sent an acknowledgement for the donation. Mr. Litchfield responded that we send one for every donation, whether it be large or small.

Ms. Burgess adjourned the meeting at 6:35p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Maya Hollinshead".

Maya Hollinshead, Secretary

Library Director Report
September 2014

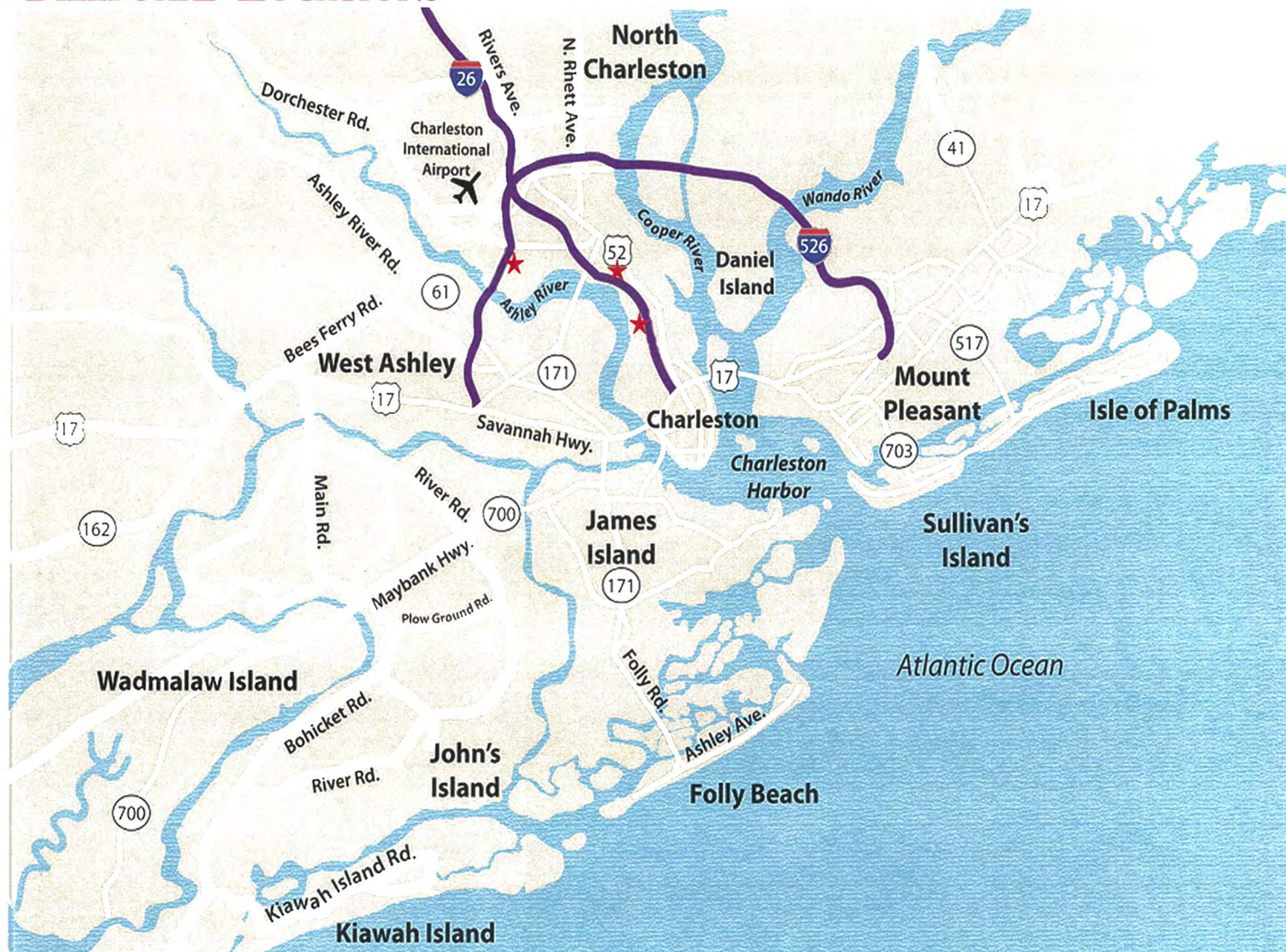
If you have a chance while you are at the meeting take a look in the Children's Area. Staff has painted the walls, the new end panels are up and the learning tree is installed. It looks great and our customers have noticed. Great job.

The 2014 Building and Renovation Plan Information campaign, being funded by the Friends, is kicking into gear. We have sent the neighborhood specific brochures to the appropriate branches. There is a brochure that is a Countywide brochure that explains the entire plan and there is one for East Cooper, one for North Area, and one for the West Ashley/James island Area. The branches also have the magnets/bumper stickers. Beginning October 6 there will be three billboards publicizing the Library and what we do. Two will be on I-26 and one on I-526. One going out of town on I-26 is a digital billboard located by the Cosgrove 216 exit. The one on I-526 is also digital and is located .3 miles from the Leeds exit going to Savannah highway. Both of these will show our message 1,200 time a day and will change weekly. The other I-26 display will be incoming near the Mt. Pleasant exit. They all run until November 2. We estimate almost 500,000 views during that time period. I have included a map showing their locations.

During the meeting you will be hearing an appeal from Mr. King Grant Davis asking that the Board remove the trespass ruling that bans him from using our facilities. You have received that chronology of incidents that led to the action that was taken to remove him from our facilities. There will be a representative from the County Attorney's Office at the meeting.

At the Board meeting will also be our annual audit from our auditing firm Webster Rogers. The audit will be sent to the County and included in their annual report. The Library is considered a component unit of the County.

BILLBOARD LOCATIONS



September 2014 Board Notes

7. Employee of the Quarter

Rodger Smith has been selected as Employee of the Quarter. Rodger is the Head of the Library Collection and Technical Services Department.

8. Library Staff Report

Rodger Smith will give an overview of Collection Maintenance.

9. Friends of the Library Update

The Friends will give an update of their activities. The Big Book Sale will take place October 10-12. If you are not a member this is your opportunity to join. Members get to attend a special preview on October 9th.

10. Budget Audit Report

A representative of Webster Rogers will be present to present the audit.

11. Appeal to lift Trespass Ban of King Grant Davis

Mr. King Grant Davis has asked that the ban be lifted. He has been invited to the meeting to ask the Board to consider his request.

12. Executive session if necessary to discuss trespass request.

AUGUST 2014

CIRCULATION

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	71,267	74,187	-3.94
BOOKMOBILE	4,221	4,007	5.34
CRM	21,874	26,851	-18.54
DART	12,574	13,229	-4.95
JAMES ISLAND	38,774	46,189	-16.05
WEST ASHLEY	30,186	34,020	-11.27
VILLAGE	6,829	7,346	-7.04
MT PLEASANT	125,149	134,865	-7.20
ST ANDREWS	85,983	94,409	-8.92
DORCHESTER RD	35,804	41,879	-14.51
OTRANTO RD	40,761	46,571	-12.48
JOHN'S ISLAND	39,454	44,103	-10.54
POE	6,299	6,481	-2.81
EDISTO	2,588	2,547	1.61
FOLLY	4,216	4,521	-6.75
ST PAULS	4,274	4,360	-1.97
MCCLELLANVILLE	2,732	2,996	-8.81
Total Downloads	57,095	44,255	29.01
TOTALS	590,080	632,816	-6.75

USER VISITS

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	64,901	69,060	-6.02
BOOKMOBILE	1,791	1,525	17.44
CRM	28,324	29,861	-5.15
DART	12,327	14,367	-14.20
JAMES ISLAND	21,942	23,266	-5.69
WEST ASHLEY	20,305	23,260	-12.70
VILLAGE	3,434	3,402	0.94
MT PLEASANT	49,939	51,394	-2.83
ST ANDREWS	46,660	47,081	-0.89
DORCHESTER RD	22,526	25,194	-10.59
OTRANTO	29,822	32,898	-9.35
JOHNS ISLAND	23,543	23,406	0.59
POE	2,688	2,741	-1.93
EDISTO	1,092	1,114	-1.97
FOLLY	2,174	2,569	-15.38
ST PAULS	1,964	1,991	-1.36
MCCLELLANVILLE	2,092	2,308	-9.36
TOTALS	335,524	355,437	-5.60

PC USE

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	12,913	15,012	-13.98
BOOKMOBILE	0	0	0.00
CRM	5,476	5,907	-7.30
DART	3,141	3,139	0.06
JAMES ISLAND	2,810	3,071	-8.50
WEST ASHLEY	2,810	3,078	-8.71
VILLAGE	698	733	-4.77
MT PLEASANT	5,890	6,316	-6.74
ST ANDREWS	9,742	10,708	-9.02
DORCHESTER RD	5,542	5,211	6.35
OTRANTO RD	7,579	8,365	-9.40
JOHN'S ISLAND	4,831	6,155	-21.51
POE	216	233	-7.30
EDISTO	353	339	4.13
FOLLY	270	322	-16.15
ST PAULS	753	1,113	-32.35
MCCLELLANVILLE	473	445	6.29
Wifi USE	39,179	44,662	-12.28
TOTALS	102,676	114,809	-10.57

OUT-OF-COUNTY REGISTRATIONS

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	17	12	41.67
BOOKMOBILE	0	0	0.00
CRM	3	2	50.00
DART	0	1	-100.00
JAMES ISLAND	1	1	0.00
WEST ASHLEY	1	0	100.00
VILLAGE	0	1	-100.00
MT PLEASANT	12	11	9.09
ST ANDREWS	4	3	33.33
DORCHESTER RD	18	12	50.00
OTRANTO RD	9	25	-64.00
JOHN'S ISLAND	0	0	0.00
POE	1	1	0.00
EDISTO	1	0	100.00
FOLLY	0	0	0.00
ST PAULS	0	0	0.00
MCCLELLANVILLE	0	0	0.00
TOTALS	67	69	-2.90

REFERENCE

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	39,212	41,648	-5.85
BOOKMOBILE	491	419	17.18
CRM	7,459	7,466	-0.09
DART	1,971	4,078	-51.67
JAMES ISLAND	5,600	4,605	21.61
WEST ASHLEY	5,453	3,990	36.67
VILLAGE	206	172	19.77
MT PLEASANT	16,339	18,676	-12.51
ST ANDREWS	15,506	15,285	1.45
DORCHESTER RD	5,322	5,884	-9.55
OTRANTO RD	6,516	6,361	2.44
JOHN'S ISLAND	8,965	8,890	0.84
POE	212	29	631.03
EDISTO	56	96	-41.67
FOLLY	976	612	59.48
ST PAULS	186	51	264.71
MCCLELLANVILLE	945	1,322	-28.52
TOTALS	115,415	119,584	-3.49

REGISTRATION

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	1,892	1,523	24.23
BOOKMOBILE	89	83	7.23
CRM	428	467	-8.35
DART	220	209	5.26
JAMES ISLAND	828	582	42.27
WEST ASHLEY	854	610	40.00
VILLAGE	191	122	56.56
MT PLEASANT	2,660	1,828	45.51
ST ANDREWS	1,453	1,102	31.85
DORCHESTER RD	671	528	27.08
OTRANTO RD	621	626	-0.80
JOHN'S ISLAND	798	602	32.56
POE	151	92	64.13
EDISTO	20	25	-20.00
FOLLY	68	59	15.25
ST PAULS	102	96	6.25
MCCLELLANVILLE	65	65	0.00
TOTALS	11,111	8,619	28.91

PROGRAMMING

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN			
NO OF PROG	199	187	6.42
ATTENDANCE	9,137	8,639	5.76
BKMOBILE/OUTREACH			
NO OF PROG	11	7	57.14
ATTENDANCE	401	908	-55.84
CRM			
NO OF PROG	29	94	-69.15
ATTENDANCE	1,517	1,732	-12.41
DART			
NO OF PROG	164	139	17.99
ATTENDANCE	5,692	4,883	16.57
JAMES ISLAND			
NO OF PROG	50	36	38.89
ATTENDANCE	2,599	2,165	20.05
WEST ASHLEY			
NO OF PROG	50	53	-5.66
ATTENDANCE	1,768	1,879	-5.91
VILLAGE			
NO OF PROG	15	19	-21.05
ATTENDANCE	342	380	-10.00
MT PLEASANT			
NO OF PROG	83	67	23.88
ATTENDANCE	3,713	4,426	-16.11
ST ANDREWS			
NO OF PROG	111	94	18.09
ATTENDANCE	4,934	4,091	20.61
DORCHESTER RD			
NO OF PROG	66	66	0.00
ATTENDANCE	1,100	1,112	-1.08
OTRANTO RD			
NO OF PROG	69	62	11.29
ATTENDANCE	1,705	2,039	-16.38
JOHN'S ISLAND			
NO OF PROG	110	136	-19.12
ATTENDANCE	3,275	4,126	-20.63
POE			
NO OF PROG	44	42	4.76
ATTENDANCE	1,653	1,237	33.63
EDISTO			
NO OF PROG	10	12	-16.67
ATTENDANCE	64	159	-59.75
FOLLY			
NO OF PROG	35	26	34.62
ATTENDANCE	971	533	45.11
ST PAULS			
NO OF PROG	6	5	20.00
ATTENDANCE	110	60	83.33
MCCLELLANVILLE			
NO OF PROG	18	14	28.57
ATTENDANCE	462	447	3.36
TOTALS			
NO OF PROG	1,070	1,059	1.04
ATTENDANCE	39,443	38,816	1.62



Charleston County Public Library

SERVICE EFFECTIVENESS MEASURES FY2015

<i>Through July 2014</i>	MAIN	MTP	STA	OTR	DOR	JOHNS	W ASH	JAMES	CRM	DART	EDI	FOLLY	STP	MCC	POE	VILL	SYSTEM
TOTAL CIRC/VISIT	1.14	2.49	1.91	1.53	1.55	1.70	1.60	1.78	0.77	0.97	2.39	1.80	2.27	1.34	2.19	1.85	1.78
CIRC/FTE	986	3,469	2,556	1,578	1,510	1,450	2,053	2,526	1,452	1,257	1,001	1,588	1,189	881	1,239	1,227	1,975
COST/CIRC	3.81	0.63	0.91	1.56	1.45	1.72	1.03	0.87	1.59	2.38	1.56	0.87	1.37	2.25	1.25	1.78	1.33
FTE COST/CIRC	2.09	0.52	0.74	1.19	1.11	1.29	0.82	0.62	1.15	1.77	1.18	0.74	1.12	1.76	0.94	1.60	0.93
FTES	37.625	19.375	17.75	14.000	12.500	15.000	7.875	8.125	7.625	5.375	1.375	1.375	1.875	1.625	2.625	2.875	157
FY12 PERSONNEL BUDGET	77,505	35,221	33,717	26,383	20,943	28,107	13,202	12,764	12,728	11,947	1,629	1,606	2,487	2,518	3,064	5,639	289,460
FY12 BRANCH BUDGET	141,565	42,267	41,508	34,380	27,397	37,324	16,587	17,775	17,634	16,108	2,150	1,904	3,047	3,228	4,074	6,299	413,247

YEAR-END FISCAL DATA

	FY2015	FY2014	%
Interlibrary Loans		2,987	
Reference Questions		615,009	
Summer Reading Participants		13057	
User Visits		1,834,352	
County Population (est. 2013)		372,803	
Total Circulation		3,301,695	
Circulation per Capita		8.86	

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