

Charleston County Public Library Board of Trustees Agenda

8:00 a.m., April 25, 2017 | Auditorium, Main Library, Charleston

	Informational	<u>Action</u>
1. Welcome and Freedom of Information, 2 minutes		x
2. Board Comment, 5 minutes	х	
3. Public Comment, 2 minutes		x
4. Additions or Corrections to the Agenda, 2 minutes	х	
5. Approval of Minutes (3/28/17), 2 minutes		х
6. Friends of the Library Update: Brittany Mathis, 8 minutes	x	
7. St. Paul's Design Presentation, 20 minutes	x	
8. Library Naming, 20 minutes		x
9. Approval of Coastal Community Foundation Request: Nicolle Davies,	2 minutes	x
10. Library Reports, <i>10 minutes</i>	x	
a. Library Report: <i>Nicolle Davies</i> 11. Committee Reports, <i>10 minutes</i> a. Finance: <i>Susan Strunk</i> b. Nominations: <i>Peggy Reider</i> c. Future: <i>Maya Hollinshead</i>	x	
d. Building Projects: <i>Ed Fava</i> 12. Adjournment, <i>no later than 9:30am</i>		x

Board service

Term ends Dec. 2017: Hollinshead, Norris, Reider, Strunk Term ends Dec. 2018: Clem, Fava Term ends Dec. 2020: Brack, Strother, Crosby, Nesbitt



Board of Trustees Meeting Minutes March 28, 2017

The Charleston County Library Board of Trustees met for a regular meeting on Tuesday, March 28, 2017 at 5:15pm in the auditorium of the Mt. Pleasant Regional Library, 1133 Mathis Ferry Road, Mt. Pleasant, SC.

Board members present were Mr. Brack, Mr. Norris, Ms. Crosby, Mr. Strother, Mr. Clem, Ms. Reider, Ms. Hollinshead, Ms. Strunk and Ms. Nesbitt. Mr. Fava was not present. Staff members present were Nicolle Davies, Cynthia Bledsoe, Perry Litchfield, Toni Pattison, Darlene Jackson, Jim McQueen and Heather Kiessling. Also present were Brittany Mathis, representing the Friends of the Library, and Janette Alexander of Charleston County.

Mr. Brack called the meeting to order and confirmed that the media had been informed of the meeting and its agenda according to the Freedom of Information Act.

Public Comment

There was no public comment.

Board Comment

Mr. Brack recognized Peter McKellar, who turned in his resignation from the board. He praised Mr. McKellar for his efforts in supporting the library. Mr. McKellar read his resignation letter and said that he hopes to follow the capital improvement plan closely. He said that he plans to stay on the building committee as an advisor. Mr. McKellar said that the staff that supports the board does a wonderful job.

Ms. Janet Segal, from the audience, also praised Mr. McKellar for his service. Mr. Brack said that he has asked Mr. McKellar to continue his role on the building committee as a private citizen. Mr. Brack presented Mr. McKellar with a gift as thanks.

Ms. Reider said that she is glad Mr. McKellar will stay involved.

Ms. Strunk said that she appreciates the recent additions to the statistics, specifically the total number of library card holders in the system. She also reminded the board that the numbers will probably be lower for this year due to the branch closures for HVAC replacements. She also said that she is impressed with the increased program attendance across the system, although the number of programs has remained relatively constant.

Mr. Brack said that some library employees were not paid exactly on time last week, but

said that the library did a good job of discovering the issue and correcting it. Ms. Davies said that they have been working to correct any issues that may have arisen due to the error.

Additions or Corrections to the Agenda

There were none.

Review of Minutes

The minutes were approved as written.

Friends of the Library Update

Ms. Mathis said that they are in the process of completing their audit with Elliott Davis. She also mentioned that the Friends will be having pop-up dollar book sales at the branches and the dates will be announced in this month's newsletter. She also mentioned the Books for Beer event coming up at Bay Street Biergarten. She invited the board to attend. The Otranto book sale earlier in March was a success and the Friends raised more than \$7,000 and welcomed more than 600 people through the door.

Library Presentation: Adult Services

Cary Jones gave a presentation of Adult Services. He mentioned that the department is new and consists of the combination of Popular Materials and Information Services (Reference). He talked about the different areas that Adult Services encompasses as well as some of the outreach services they provide. He spoke on the One80 Place outreach, which is coordinated by Sarah Burriss. Ms. Burriss also manages the Saul Alexander Gallery in the Main Library, which displays art by local artists chosen by a local jury.

Mr. Jones spoke on the Adult and Senior Summer Reading programs in June and July, as well as the Book Club Kits. Other programs offered by Adult Services include Indie Author Day, appointments with a Business Librarian, POV Film Series, and SCORE. He also mentioned the library's booth at the Black Expo on March 11.

Ms. Crosby asked about the book club kits. Mr. Jones explained how to find the kits by typing in "book club kit" in the online catalogue. Ms. Crosby also asked about the business librarian. Ms. Jones said that she helps with both for-profit and non-profit businesses.

Recommendation for New Library Branch Names

Ms. Davies said that the building process has reached a point where the library names for the new branches need to be finalized. The book vendor, Baker and Taylor, needs to begin organizing the collections for the new branches and need to label the books. Ms. Davies explained that the library board will recommend names to County Council and then the council will make the final decision. Ms. Davies said that the names were already voted upon but wanted to revisit it since the makeup of the board has changed since the names were chosen. The recommendations were as follows:

• Current West Ashley Library will become South Windermere Library

- Current Cooper River Library will become Pinehaven Library
- James Island will remain the same
- New Bee's Ferry location will become Bee's Ferry Library
- New Carolina Park location will become Ten Mile Library
- All current regional libraries will have the word "regional" removed

Mr. Brack said that the board may want to change the Pinehaven name, since it used to be a sanatorium. Mr. Clem said that he is hesitant to continue calling James Island by that name in case there is another library built there in the future. He also asked about the name of the Ten Mile Library; Nancy Sullivan, the Building Operations and Procurement Manager for the library system, explained the history of the name and the board agreed that the name has historical significance. Mr. Strother asked if the community will be involved with the naming and also asked about the timeframe for the names, she is not planning to involve the community with the naming. Mr. Strother agreed that he does not like the name James Island. Mr. Clem asked if there is any historical significance around the James Island site. Ms. Davies said that she met with Nic Butler and that there is a lot of history in that area. She said that the time frame for the names of the libraries in to county council.

Mr. Clem said that there will most likely be another library on James Island at some point in the future, and because of that he thinks the name should be something different to avoid confusion.

Mr. Brack said that they will look at two or three alternatives for the name of James Island and then decide on their recommendation to County Council at the next board meeting. He then asked for comments about the other names. Mr. Brack said that at the next meeting, alternatives will be given for Cooper River and James Island and a decision will be made.

Capital Plan Update

Ms. Pattison gave a presentation of the capital plan update. The opening day collection is progressing; library staff met with Baker and Taylor on print materials and is working to schedule a meeting with Midwest Tape for multimedia. The county and consultant are finalizing the AMH RFP, and the RFID RFP will follow it.

Mr. Norris asked if there was a comprehensive list of print materials yet. Ms. Pattison said that ultimately there will be a list, but not yet.

Ms. Pattison said that they will have one furniture design team for all building projects to allow for economy and consistency. She also said that the IT and Wayfinding meetings were kicked off last month.

The West Ashley kick-off meeting was held on March 9 and Ms. Pattison said that the design team came more prepared than expected. She said that she believes that the West Ashley branch should finish construction soon after the other branches. The Cooper River site has almost finished the abatement and building demolition.

Ms. Pattison said that the St. Paul's schematic costs were a little high, so they have been working to keep the integrity of the design while lowering the cost. She anticipates an

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architectural presentation at the April board meeting with a community meeting to follow in May. She said that the James Island community meeting had a great turnout with a good question and answer session afterward. The design team was given the go-ahead to go into Design Development stage.

The design development package for the Mt. Pleasant site was submitted for review to the library and the county. The next steps include a guaranteed maximum price and cost approval. Once the cost is approved, the design team will begin to prepare construction documents.

The county is finalizing the RFQ for the support services building. Ms. Nesbitt asked about the cost overages for the St. Paul's site. Ms. Pattison said that the cost was mainly due to the unique roof structure, but that they want to keep the roof line and porches if possible.

Mr. Clem said that he would like to see a budget breakdown for the new branches. Ms. Alexander said that she met with Ms. Davies, Ms. Pattison, and Mr. Fava to discuss the budgets. Mr. Clem asked that the rest of the board be included in those budget numbers. He also asked about the potential budget overages once construction begins. Ms. Alexander said that the design teams will give a guaranteed maximum price for each branch, and that the budgets also have contingency plans in place in case costs are higher than originally thought.

Mr. Norris asked about the drive-up book drops; Ms. Pattison said that right now, the drive-up book drops have not been planned for the new branches. The decision was made due to combinations of safety concerns, cost concerns, and the inability to offer drive-up book drops at every location.

Library Reports

Ms. Davies recognized the Hurd/St. Andrews staff for their response in light of the vandalism at their branches. She also mentioned that the library has chosen a vendor for the new website, which should be launched within six months. She also said that the HVAC replacement is now finished at all branches. Ms. Davies said that the Charleston Tells event earlier in the month was a success and recognized Ms. Bledsoe for her efforts. Mr. Brack also said that the Charleston Tells event was very good.

Committee Reports

- a. Finance There was no report.
- b. Nominations

Ms. Reider said that she welcomes recommendations from the board for a replacement for Mr. McKellar.

- Future and Strategic Planning
 Ms. Hollinshead said that they will have a consultant from the State Library coming in to meet on May 20 and the meeting will be open to the public.
- d. Building

Mr. Brack gave the report in Mr. Fava's absence. The county has not finalized the

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decision on whether the new Cooper River site will have the library in a stand-alone building or if it will be combined with the planned social services building.

Recognition

Mr. Brack recognized Ms. Bledsoe for her years of service in the library as Deputy Director and Interim Executive Director. He praised her work with Charleston Tells and congratulated her on her retirement. He also presented her with a gift in thanks.

Mr. Strother praised Ms. Bledsoe's leadership and service.

Ms. Bledsoe thanked the board and said that she has enjoyed her career in public libraries. She said that she has also enjoyed working with a dedicated board.

Adjournment

The meeting was adjourned at 6:29pm.

Respectfully submitted,

Maya Hollinshead, Secretary

CCPL Capital Improvement Plan Project Update

Library Board of Trustees Meeting – April 25, 2017, Main Library

Opening Day Collection (ODC)

March 2017

Baker and Taylor Kick-off Meeting

April 2017

- Notices to Proceed issued April 6
- Midwest Tape kick-off meeting April 21

RFID/AMH

March 2017

 County/Library/Consultant preparing AMH RFP

April 2017

- AMH RFP being finalized by County; anticipated release before end of June
- RFID RFP preparation will follow once AMH RFP is complete

Furniture

April 2017

- One furniture design team for all branches to maintain consistency and accuracy
- Mt. Pleasant and James Island in progress
- St. Paul's and West Ashley will begin once Schematic Design complete

General

April 2017

- Roofing review meeting April 5
 - Review different roofing options with contractor, design teams, County, CCPL, and roofing manufacturer

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- Mechanical review meeting April 19
 - Coordination to review efficiencies, controls, and maintenance

Location Updates

West Ashley

- Third Schematic Design (SD) meeting held April 11
- Schematic Package Presentation April 19
- Next Steps:
 - Finalizing SD phase with detailed review by County/CCPL

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• Pricing by MB Kahn based on Schematic Design

Cooper River

- Abatement and building demolition completed
- Site master planning strategies still in progress at the County

Location Updates

St. Paul's

• Schematic Design presentation scheduled for today's Board Meeting

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- Community meeting tentatively scheduled for Monday, May 8th
 - 7pm at Ellington Elementary (5540 Old Jacksonboro Road, Ravenel)

James Island

- Design Development meetings March 28 and April 19
- Nearing the end of Design Development
- Anticipate breaking ground early fall 2017

Location Updates

Mt. Pleasant

- Design Development package submitted to County/CCPL for review, MB Kahn for estimating
 - Extensive review including architectural, structural, mechanical, electrical, plumbing, and civil drawings

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- Next steps include:
 - Estimating by MB Kahn to ultimately establish a GMP (guaranteed maximum price)
 - Estimates expected within the next few weeks
 - Potential budget review by County/CCPL (if GMP comes in high)
 - Once cost approved, design team will begin preparation of construction documents
 - Project remains on schedule to break ground late Summer 2017 and complete before the end of 2018

Support Services

- County issued RFQ for A/E services April 7
- Responses due May 9



April 11, 2017

Rebecca Connelly Coastal Community Foundation of SC 635 Rutledge Ave, Suite 201 Charleston, SC 29403

Dear Ms. Connelly:

I would like to request a distribution of funds from our endowment. Our fund is restricted and states, "The Charleston County Library Endowment is to be used for unusual and innovative programs and services."

To that end, we are requesting funds for the following programs and services that we believe fulfill the stated charge:

\$4,000 for Yescarolina: According to their website, "Youth Entrepreneurship South Carolina, a 501(c)(3) nonprofit, is the leading organization in South Carolina dedicated to teaching youth the principles of entrepreneurship and free enterprise. Recognizing that South Carolina's future is dependent upon a vibrant entrepreneurial economy, YEScarolina is preparing today's youth to be tomorrow's business owners and business leaders." The amount listed above pays for training for library staff with the Yescarolina curriculum.

\$10,000 for Charleston Tells: a storytelling festival that brings together various communities throughout the county in celebration of the art of storytelling and our shared love of imagination.

\$4,000 for Staff Development Day: which will take place in October 2017 and will focus on a needed cultural shift at CCPL in order to ensure success for our new service model. The new service model is a result of technological changes and new buildings, made possible by the successful bond initiative passed by voters in 2014 bond in support of Charleston County Public Library.

Thank you in advance for your consideration. Please let me know if you have additional questions.

Sincerely,

Nicolle Davies Executive Director



Library Report

April 25, 2017

Nicolle Davies, Executive Director

Budget

We have spent a great deal of time working on the fiscal year 2018 budget. The initial results look promising for increased funding for CCPL. I will keep you posted as the process progresses with the County.

Leadership Development

I am working closely with Cheryl Gould on developing our leadership group to have the skills and the practice to champion the upcoming changes with staffing and service. Over the next few months, we have several days set aside for 20 handpicked individuals in the organization to train together in order to support staff and facilitate staff development day in October 2016. I am excited to embark on this important and challenging work.

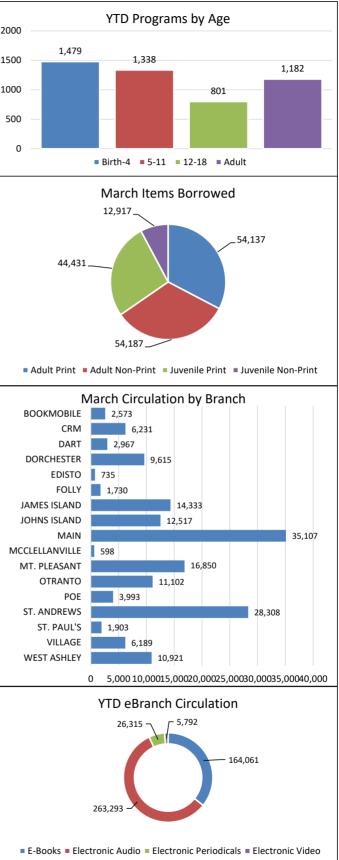
Summer Feeding Program

Summer is the hungriest time of year since many children who rely on school meals struggle to get enough nutritious food to eat during summer months. That is why we are excited to announce that CCPL has expanded its participation in the federal Seamless Summer Feeding Program (SSFP) through our sponsorship with the Charleston County School District. The Feeding Program allows CCPL to provide free breakfast during the traditional summer vacation periods to all children 18 years of age or younger, and this year, all eligible branches will participate in helping to alleviate childhood hunger in the communities we serve.

March 2017												
	Circulat	ion			PC Us	se		Registrations				
	Current	Previous			Current	Previous			Current	Previous		
	YTD Total	YTD Total	% change		YTD Total	YTD Total	% change		YTD Total	YTD Total	% change	
Main	252,710	265,389	-4.78%	Main	42,504	48,299	-12.00%	Main	7,400	7,660	-3.39%	
Bookmobile	18,970	16,003	18.54%	Bookmobile	0	0	0.00%	Bookmobile	358	346	3.47%	
CRM	63,032	79,031	-20.24%	CRM	22,577	23,468	-3.80%	CRM	1,704	1,726	-1.27%	
Dart	30,420	40,718	-25.29%	Dart	14,205	14,773	-3.84%	Dart	819	999	-18.02%	
Dorchester Road	83,809	105,976	-20.92%	Dorchester Road	19,874	22,754	-12.66%	Dorchester Road	2,099	2,414	-13.05%	
Edisto	7,077	8,996	-21.33%	Edisto	636	716	-11.17%	Edisto	123	121	1.65%	
Folly	13,019	14,966	-13.01%	Folly	916	1,151	-20.42%	Folly	373	396	-5.81%	
James Island	131,605	141,380	-6.91%	James Island	11,433	10,896	4.93%	James Island	3,607	3,643	-0.99%	
John's Island	117,635	128,609	-8.53%	John's Island	17,436	20,459	-14.78%	John's Island	3,246	3,304	-1.76%	
McClellanville	5,769	7,342	-21.42%	McClellanville	1,549	1,629	-4.91%	McClellanville	217	251	-13.55%	
Mt. Pleasant	396,924	468,787	-15.33%	Mt. Pleasant	17,791	22,814	-22.02%	Mt. Pleasant	9,727	10,497	-7.34%	
Otranto Road	104,961	134,647	-22.05%	Otranto Road	22,589	30,461	-25.84%	Otranto Road	2,569	2,657	-3.31%	
Poe	19,006	13,616	39.59%	Poe	764	633	20.70%	Poe	631	577	9.36%	
St. Andrews	264,485	293,632	-9.93%	St. Andrews	29,588	35,463	-16.57%	St. Andrews	4,595	4,959	-7.34%	
St. Pauls	16,830	16,104	4.51%	St. Pauls	2,276	2,197	3.60%	St. Pauls	389	408	-4.66%	
Village	25,479	27,878	-8.61%	Village	2,237	2,290	-2.31%	Village	750	822	-8.76%	
West Ashley	88,684	100,118	-11.42%	West Ashley	9,344	10,006	-6.62%	West Ashley	3,021	3,127	-3.39%	
Total Downloads	459,461	432,730	6.18%	WIfl USE	168,983	187,044	-9.66%	TOTALS	41,628	43,907	-5.19%	
TOTALS	2,099,876	2,295,922	-8.54%	TOTALS	384,702	435,053	-11.57%	Total Active Lib	rary Card Hol	ders	157,775	

	User Vis	sits			Refere	nce		Out-of-County Registrations				
	Current	Previous			Current	Previous			Current	Previous		
	YTD Total	YTD Total	% change		YTD Total	YTD Total	% change		YTD Total	YTD Total	% change	
Main	328,002	208,204	57.54%	Main	98,533	112,863	-12.70%	Main	48	59	-18.64%	
Bookmobile	3,481	6,333	-45.03%	Bookmobile	1,777	735	141.77%	Bookmobile	0	0	0.00%	
CRM	109,880	107,884	1.85%	CRM	23,003	16,612	38.47%	CRM	9	5	80.00%	
Dart	58,058	54,604	6.33%	Dart	10,775	13,300	-18.98%	Dart	1	1	0.00%	
Dorchester Road	78,588	92,231	-14.79%	Dorchester Road	20,885	31,228	-33.12%	Dorchester Road	53	48	10.42%	
Edisto	3,112	4,226	-26.36%	Edisto	594	550	8.00%	Edisto	9	1	800.00%	
Folly	10,873	7,623	42.63%	Folly	5,905	3,367	75.38%	Folly	0	0	0.00%	
James Island	77,528	82,621	-6.16%	James Island	19,099	19,285	-0.96%	James Island	1	2	-50.00%	
John's Island	86,783	89,827	-3.39%	John's Island	39,452	34,507	14.33%	John's Island	1	3	-66.67%	
McClellanville	9,033	8,692	3.92%	McClellanville	3,663	4,410	-16.94%	McClellanville	1	0	100.00%	
Mt. Pleasant	164,480	189,186	-13.06%	Mt. Pleasant	44,200	52,687	-16.11%	Mt. Pleasant	50	68	-26.47%	
Otranto Road	90,777	114,042	-20.40%	Otranto Road	24,929	29,097	-14.32%	Otranto Road	66	46	43.48%	
Poe	8,964	7,496	19.58%	Poe	1,128	818	37.90%	Poe	1	0	100.00%	
St. Andrews	139,320	175,286	-20.52%	St. Andrews	73,072	66,123	10.51%	St. Andrews	11	11	0.00%	
St. Pauls	7,441	5,583	33.28%	St. Pauls	5,714	2,306	147.79%	St. Pauls	1	0	100.00%	
Village	15,398	13,649	12.81%	Village	3,180	1,295	145.56%	Village	2	3	-33.33%	
West Ashley	73,870	81,181	-9.01%	West Ashley	24,435	23,974	1.92%	West Ashley	8	6	33.33%	
TOTALS	1,265,588	1,248,668	1.36%	TOTALS	400,344	413,157	-3.10%	TOTALS	262	253	3.56%	

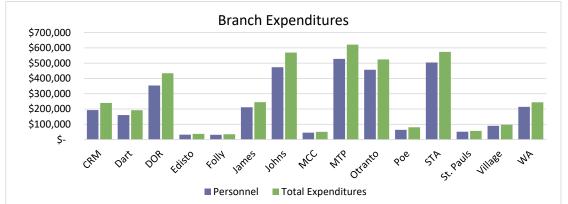
P	rogramn		
	Current	Previous	
Main	YTD Total	YTD	% change
# of Programs	1,057	1,098	-3.73%
Attendance	42,751	38,384	11.38%
Bookmobile			
# of Programs	15	17	-11.76%
Attendance	950	660	43.94%
CRM			
# of Programs	219	174	25.86%
Attendance	5,254	5,115	2.72%
Dart	· · ·	<u> </u>	
# of Programs	561	644	-12.89%
Attendance	59,997	13,718	337.36%
Dorchester Road		- , -	
# of Programs	248	356	-30.34%
Attendance	10,226	7,740	32.12%
Edisto		,,, 10	52.1270
# of Programs	47	50	-6.00%
Attendance	234	310	-24.52%
Folly	234	510	-24.3270
# of Programs	112	07	15 160/
v	112 2,185	97	<u> </u>
Attendance	2,165	1,956	11.7170
James Island	100	015	7.010/
# of Programs	198	215	-7.91%
Attendance	7,530	8,062	-6.60%
John's Island			
# of Programs	513	522	-1.72%
Attendance	15,236	11,631	30.99%
McClellanville			
# of Programs	56	53	5.66%
Attendance	1,306	2,374	-44.99%
Mt. Pleasant			
# of Programs	381	448	-14.96%
Attendance	15,847	17,804	-10.99%
Otranto Road	•	<u> </u>	
# of Programs	335	364	-7.97%
Attendance	10,833	7,754	39.71%
Poe	- ,	,	
# of Programs	363	229	58.52%
Attendance	6,905	4,442	55.45%
St. Andrews/Hur		1, 17 4	50.1070
# of Programs	411	364	12.91%
Attendance	18,395	13,009	41.40%
St. Pauls	10,373	13,007	1.4070
# of Programs	EO	10	202 220/
0	58	12 216	383.33%
Attendance	1,610	216	645.37%
Village		50	0.0007
# of Programs	51	50	2.00%
Attendance	626	869	-27.96%
West Ashley			
# of Programs	175	150	16.67%
Attendance	8,689	4,207	106.54%
TOTALS	I		
# of Programs	4,800	4,843	-0.89%
	208,574	138,251	50.87%





SERVICE EFFECTIVENESS MEASURES FY2017

Through February 2017	Main	CRM	Dart	DOR	Edisto	Folly	James	Johns	MCC	MTP	Otranto	Poe	STA	St. Pauls	Village	WA	System
Total Circulation/Visit	0.73	0.57	0.53	1.08	2.34	1.22	1.72	1.39	0.65	2.37	1.19	1.99	1.94	2.29	1.54	1.21	1.66
Circulation/FTE	5,842	7,835	9,151	5,874	4,596	8,180	14,425	6,570	3,172	22,188	6,886	5,708	13,306	7,464	7,716	9,868	12,370
FTE Cost/Circulation	5.62	3.39	5.84	4.78	5.13	2.80	1.80	4.50	8.82	1.39	4.87	4.26	2.14	3.42	4.67	2.76	2.46
Cost/Circulation	8.68	4.23	6.99	5.85	5.91	3.09	2.09	5.42	9.85	1.64	5.59	5.38	2.43	3.83	5.04	3.14	3.13
FTEs	37.25	7.25	3.00	12.63	1.38	1.38	8.13	16.00	1.63	17.13	13.63	2.63	17.75	2.00	2.50	7.88	152.17
FY17 Personnel Expenditures	\$1,222,544	\$ 192,788	\$ 160,342	\$ 354,320	\$ 32,513	\$ 31,609	\$ 211,491	\$ 473,377	\$ 45,594	\$ 528,008	\$ 457,330	\$ 63,899	\$ 504,540	\$ 51,111	\$ 90,048	\$ 214,477	\$ 4,633,991
FY17 Branch Expenditures	\$1,889,419	\$ 240,060	\$ 191,987	\$ 434,031	\$ 37,478	\$ 34,847	\$ 245,379	\$ 569,295	\$ 50,948	\$ 621,463	\$ 524,854	\$ 80,820	\$ 574,285	\$ 57,108	\$ 97,306	\$ 243,971	\$ 5,893,252



YEAR-END FISCAL DATA

	FY2017	FY2016
Interlibrary Loans		4,997
Reference Questions		579,734
Summer Reading Participants		8193
User Visits		1,711,360
County Population (est. 2013)		372,803
Total Circulation		3,068,536
Circulation per Capita		8.23



May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 National Library Legislative Day	2 National Library Legislative Day	3	4	5	6
7	8 7:00pm - St. Paul's Community Meeting (tentative)	9	10 5:30pm – FOL Board Meeting	11	12	13
14	15	16	17	18	19	20 8:00am – Strategic Planning Meeting
21	22	23 5:15pm – Board Meeting at St. Andrews	24	25 5:00pm – County Council Special Finance Meeting	26	27
28	29 Memorial Day, Libraries Closed	30 Piccolo Spoleto	31 Piccolo Spoleto			

NEXT MONTH

June

6-8: Piccolo Spoleto Events at Library14: FOL Board Meeting27: Board Meeting at Main23-25: FOL Book Sale at Main