



Charleston County Public Library Board of Trustees Agenda

5:15p.m., August 27, 2019 | Auditorium, Wando Mount Pleasant Library, Mount Pleasant

	<u>Informational</u>	<u>Action</u>
1. Welcome and Freedom of Information, 2 minutes		x
2. Public Comment, 2 minutes		x
3. Board Comment, 5 minutes	x	
4. Additions or Corrections to the Agenda, 2 minutes	x	
5. Approval of Minutes (6/25/19), 2 minutes		x
6. Executive Director's Update, Angela Craig, 5 minutes	x	
7. Friends of the Library Update, Jeanell Marvin, 5 minutes	x	
8. Capital Plan Update, Toni Lombardozzi & Janette Alexander, 20 minutes	x	
9. Susie Jackson Memorial IGA Update, 5 minutes	x	
10. Committee Reports, 5 minutes	x	
a. By-Law Revisions, Leah Crosby		
11. Adjournment		x

Board Service:

- Term ends Dec. 2020: Crosby, Nesbitt, Strother
- Term ends Dec. 2021: Cameron, Collins, Riley, Strunk
- Term ends Dec. 2022: Blue, Byko, Rankin



Board of Trustees Meeting Minutes

June 25, 2019

The Charleston County Library Board of Trustees met for a regular meeting on Tuesday, June 25, 2019 at 5:15 p.m. in the Auditorium of the Main Library located at 68 Calhoun Street, Charleston, S.C. 29401.

Board members present were Mr. Brack, Ms. Strunk, Mr. Strother, Ms. Crosby, Ms. Blue, Mr. Byko, Ms. Cameron, Ms. Collins, Ms. Nesbitt, Mr. Rankin, and Ms. Riley. Staff members present were Angela Craig, Darlene Jackson, Jim McQueen, Toni Lombardozi, and Amanda Shinn. Also present were Janette Alexander of Charleston County, Jeanell Marvin and Katie Norris of the Friends of the Library.

Mr. Brack called the meeting to order and confirmed the media had been informed of the meeting and its agenda according to the Freedom of Information Act.

Public Comment

There was no public comment.

Board Comment

Ms. Nesbitt said she is impressed with the new St. Paul's Hollywood (STP) site.

Mr. Brack passed around a letter from a library staff member for the Board to review. He felt it was an issue Ms. Craig should address but wanted Board members to be aware of the concerns. He said the letter questions differences between the Edisto and St. Paul's Hollywood libraries. Ms. Blue requested copies of the letter be shared with the Board.

Ms. Crosby said while the Summer Reading program is a lot of work for the library to organize, it is a wonderful time for the community. She felt the program was not only useful in encouraging more reading, but the program is incredibly unifying for the entire county.

Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

Approval of Minutes

Mr. Brack expressed concern regarding page three of the May 28 meeting minutes under the Naming Policy section. He said the discussion was mostly accurate but felt there was some

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missing context. He explained in previous meetings they discussed a draft of a policy which was one part of a three-page document. The first two pages were titled Naming Policy and the third page was titled Financial Framework. He further explained what was discussed in previous meetings was voting and passing only the two-page Naming Policy. The third page concerning the Financial Framework was meant for library administration to use in creating an application for the donation process. Mr. Brack said his concern was how the discussion in the previous minutes refers to the Naming Policy as if it were a three-page document. He felt it was clear in previous discussions the Naming Policy itself only consisted of the first two-pages.

Ms. Blue said she did not recall such a distinction being made. She also felt any document should be considered in its entirety. Her understanding in previous meetings was the Board to be discussing the Naming Policy and all documents related to it. Ms. Blue added she believed this contributed to why the Board was adamant about allowing the County legal team to review the documents prior to voting on them. Mr. Brack said he did not disagree they had discussed all pages of the documents but pointed out the Naming Policy as proposed states the date of the most recent draft on the second page. He said this is generally an indicator of the end of a specific document, namely the end of the Naming Policy itself.

Ms. Blue asked if Mr. Brack was asking the Board not to approve the minutes. Mr. Brack said no and suggested amending the first line of the Naming Policy section of the May 28 minutes to state the Naming Policy as a “two-page guideline” to clarify intent. He also suggested adding a statement explaining the context. Mr. Byko discussed the value of having a set framework and Mr. Brack explained the application of applying the framework.

Ms. Collins said she also did not recall the policy being specified as a two-page document in previous discussions. Her understanding was the three pages were all-inclusive, and when reviewed it was always reviewed in its entirety. Ms. Strunk said she recalled a discussion about considering the Financial Framework separately and how the Board did not want to repeatedly approve the policy should the financial numbers change. However, she also felt the discussion about these documents were taken at the same time, and there was not a separate motion made when it came time to vote. If clarity was needed to distinguish the Naming Policy from the Financial Framework, Ms. Strunk said it should have happened during the motion.

Mr. Brack suggested one option to record the current discussion concerning the context of the May 28 minutes in the June 25 minutes. He suggested a second option for the Board to vote to approve the minutes and stated he would vote to oppose. Mr. Brack asked for a motion to approve the May 28 minutes. Ms. Crosby made a motion to approve the May 28 minutes as written. Ms. Collins seconded. The motion passed ten to one with Mr. Brack opposed.

Library Reports

- a. Ms. Craig said the Summer Feeding program, conducting through a partnership with the Charleston County School District (CCSD), has been very impactful for children in need of meals. As of June 19, CCPL served 725 meals in the first week of the program. Ms. Craig said the Wando Mount Pleasant Library opening was a hit and the branch has been busy since opening with over 11,717 visitors in the first nine days open. She added the executive team has learned a lot regarding branch opening and staff onboarding through the process.

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Ms. Craig addressed the letter library staff sent to the Board and explained she has already met with the staff member to better understand the issues stated. She was able to reassure the staff member most of the issues would be solved when the new St. Paul's Hollywood site opens. Mr. Brack requested the staff member be notified the Board had reviewed the letter and felt Ms. Craig's actions were precisely what the Board would have liked her to do.

Ms. Craig requested the Board to consider when County Council meetings occur as they begin the process of setting the Board meeting schedule for 2020. Mr. Strother asked if County Council's schedule was available for review. Ms. Craig said the schedule could be obtained. Ms. Strunk said she agrees with attempting to accommodate regularly scheduled County Council meetings, but also knows they often reschedule meetings, such as one occurring this evening. Ms. Blue said she would have liked to be at the County Council meeting this evening. Mr. Brack said there is a conflict between when County Council sets their meeting schedule and when the Board sets theirs. Ms. Craig asked they specifically look at the months in which the budget is being addressed by County Council to see if adjustments can be made.

Friends of the Library Update

Ms. Norris introduced the new Director of the Friends of Library, Ms. Jeanell Marvin, and provided some information on her background. Ms. Marvin said That Summer Book Sale which took place June 20 to June 23 at the Main Library was very successful. They greeted more than 1,000 Friends and raised more than \$18,000 in funds. Ms. Marvin shared a few of the patron compliments received during the book sale. The FOL will host its next book sale at the Johns Island Library on July 26 to July 27. Ms. Marvin said she will continue to encourage volunteers and to learn all aspects of CCPL.

Mr. Strother explained a project he had with Google in which he needed 200 books. He reached out to the FOL who were kind enough to pack and deliver the books for Mr. Strother's organization to pass out for Father's Read Day at all the libraries. He commended the FOL for their assistance.

Ms. Norris spoke about the success of the Wando Mount Pleasant Preview Party the FOL hosted on June 7. She said they welcomed 411 patrons despite the rain, far more than expected. She said the community was grateful and excited for the new library.

Mr. Brack said the FOL were looking for storage space at the last board meeting and asked if they were still in need. Ms. Norris said they have found a few options. One is a potentially free option, and the other is a commercial real estate option offered at a discounted rate. They have decided they will be going with one of these two options.

Capital Plan Update

Ms. Lombardozzi said self-check installation for the Hurd/St. Andrews, Mount Pleasant, and Wando Mount Pleasant libraries took place in May. Self-check installation for the Otranto Road, Dorchester Road, John's Island, and Main libraries are to occur through June. The final self-check installations at the remaining branches should occur in July.

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Ms. Crosby said when she was visiting the Edisto Library recently, she thought a staff member was showing a patron how to use the self-check machines. Ms. Lombardozzi explained it was likely staff was showing the patron the RFID (Radio Frequency Identification) scanning pad since they are new to many of the smaller branches.

Ms. Lombardozzi said phase two of the library referendum involving existing branch renovations is moving along with architects continuing their initial design work. A concept review meeting is expected within the next few weeks. Ms. Lombardozzi said she plans to meet with the staff at the regional branches as they know what they need within their buildings on an individual manner. Ms. Collins said an open community meeting was held for the Cooper River Memorial Library and asked if the same would occur for the renovated branches. Ms. Lombardozzi said they would not. Ms. Blue asked why community meetings would not be held as she felt it was important to receive community input. Ms. Alexander stepped into explain the various issues with presenting the regional renovations before the public due to their limited scope in actual renovation work. Ms. Blue asked if they could set up a suggestion box. Ms. Alexander said it could be done. Ms. Collins said patrons may have unique ideas which could be incorporated but we would never know if the patrons are not involved. Ms. Crosby said while a suggestion box is great, a full community meeting may create a false expectation for patrons when considering what the Wando Mount Pleasant (WMP) and St. Paul's/Hollywood (STP) sites look like as brand-new buildings. She reiterated what Ms. Alexander said and explained the updates are more of a refresh rather than a full renovation. Ms. Jackson said there are many ways to collect information and felt a full community meeting was not the best method. Ms. Blue alternatively suggested an online survey, and Ms. Collins seconded the idea. Ms. Jackson said an online survey was doable. Mr. Byko said a paper suggestion box should still be utilized. Ms. Alexander said they would work on incorporating those ideas.

Ms. Lombardozzi said the storm water permitting process continues for the R. Keith Summey North Charleston (RKSNC) site. The County has submitted documentation for the permit, and they are working with the City of North Charleston and the Department of Transportation to finalize a solution. Ms. Lombardozzi warned this process could take months.

The concrete slab for the Bees Ferry West Ashley (BFWA) site has been poured and steel work is underway. Ms. Lombardozzi said the site is starting to look like an actual building location. Anticipated date of substantial completion is Spring 2020. Access floor installation is underway for the new St. Paul's/Hollywood (STP) site. Window frame installation is expected in the coming weeks. The anticipated date of substantial completion is November 2019.

The Baxter-Patrick James Island (BPJI) site is moving along with painting, electrical, lighting, and low-voltage installation underway. Exterior metal panel installation is underway as well. Ms. Lombardozzi said the substantial date of completion has been pushed back to September 2019 due to issues with the access floor installation.

The ribbon cutting and grand opening for the Wando Mount Pleasant Library (WMP) occurred June 10. Over 1,200 patrons visited the site on opening day. Ms. Lombardozzi said the construction team is still working through corrections and finalizations. One such issue was a building leak not discovered until after opening. Ms. Lombardozzi thanked all the staff who assisted in bringing the branch together.

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The stem wall work is in process for the Support Services site. Interior framing is nearing completion, and Ms. Lombardozi said a feel of the layout of the building is starting to form. The anticipated date of substantial completion is December 2019. Ms. Lombardozi provided photos of the site dated June 11.

Ms. Crosby asked if there were plans to install webcams at the various job sites. Ms. Lombardozi said webcams were already available on the library's website.

Ms. Alexander said debriefing meetings have been held following the opening of the Wando Mount Pleasant Library so proactive measures could be taken on the upcoming construction projects. She provided a handout of the updated library referendum numbers and said a few modifications to the financial figures have been made, namely some reductions which occurred as they begin to close out on the Wando Mount Pleasant project. She explained a few examples of where funds were saved. Ms. Alexander explained the long review process and punch list necessary to complete prior to closing out a project. She said they will know in the next few months how much was saved on the project.

Election of Officers

Ms. Collins said a list of candidates for the Board of Trustees Executive Committee was sent to the Board by email. She explained votes will be taken by a show of hands.

Running for chair were Mr. Brack and Ms. Strunk. Ms. Collins asked if there were any nominations from the floor. Ms. Blue nominated Ms. Collins, and Ms. Collins accepted the nomination. Those in favor of Mr. Brack for chair were Mr. Brack, Mr. Byko, and Ms. Cameron for a total of three votes. Those in favor of Ms. Strunk were Ms. Crosby, Mr. Rankin, and Ms. Strunk for a total of three votes. Those in favor of Ms. Collins were Ms. Blue, Ms. Collins, Ms. Nesbitt, Ms. Riley, and Mr. Strother for a total of five votes. Ms. Collins was elected chair by majority vote.

Running for vice chair were Ms. Blue and Mr. Byko. Ms. Crosby nominated Ms. Strunk, and Ms. Strunk accepted the nomination. The outcome of the first vote resulted in a tie, with four in favor of Ms. Blue, three in favor of Mr. Byko, and four in favor of Ms. Strunk. Ms. Collins called for a runoff vote between Ms. Blue and Ms. Strunk. Those in favor of Ms. Blue were Ms. Blue, Ms. Collins, Ms. Nesbitt and Ms. Riley for a total of four votes. Those in favor of Ms. Strunk were Mr. Brack, Ms. Strunk, Mr. Strother, Ms. Crosby, Mr. Byko, Ms. Cameron, and Mr. Rankin for a total of seven votes. Ms. Strunk was elected vice chair by majority vote.

Running unopposed for secretary was Ms. Crosby. There were no additional nominations. Ms. Crosby was elected secretary by unanimous vote.

Running unopposed for treasurer was Mr. Strother. Ms. Collins nominated Ms. Blue, and Ms. Blue accepted the nomination. Those in favor of Ms. Blue were Ms. Blue and Ms. Collins for a total of two votes. Those in favor of Mr. Strother were Mr. Brack, Mr. Byko, Ms. Cameron, Ms. Crosby, Ms. Nesbitt, Mr. Rankin, Ms. Riley, Mr. Strother, and Ms. Strunk for a total of nine votes. Mr. Strother was elected treasurer by majority vote.

Committee Reports

Ms. Crosby said the Bylaws Committee has been meeting and they hope to have

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information prepared prior to the next board meeting scheduled for August 27 at the Wando Mount Pleasant Library. She explained the committee has discussed the addition of a word in article three and some succinct rewording of article five of the Bylaws.

Adjournment

Ms. Collins made a motion to adjourn. The motion was approved unanimously, and the meeting was adjourned at 6:11 p.m.

Respectfully submitted,

Leah Crosby, Secretary

DRAFT

Agenda Items #6 to #8



Item #6: Angela Craig will provide an Executive Director's Update.

Item #6: Jeanell Marvin will provide a Friends of the Library update.

Item #8: Toni Lombardozi and Janette Alexander will provide a Capital Plan update.



Executive Director's Report
August 2019

I am pleased to say that Walden Security has selected our new account manager, Mr. Robert Rorick. Mr. Rorick comes from a strong background of managing hospital security and security program design. He also has an ample military experience and brings a high level of customer service experience to the position. We look forward to introducing Mr. Rorick to the Board at next month's meeting.

I am happy to share our 2020 Department Goals, as articulated to Charleston County. As you can see below, we have a big year planned for FY2020 and we will be moving CCPL forward in a positive and dynamic way.

2020 Department Goals Charleston County

- Implement Core Four focus areas of Literacy, Workforce Development, Educational Success, and Community Engagement
- Open three new libraries
- Complete systemwide adoption of automated handling / self-check model
- Launch professional development channels for library employees
- Implement a Staff Diversity and Inclusion Initiative
- Launch new bookmobile and community outreach strategies
- Implement library resource officers and a new security protocol

Lastly, please enjoy the attached update regarding our Summer Reading program, which was truly a record-breaking year.

As always, thank you for your support and your time.

All the best,

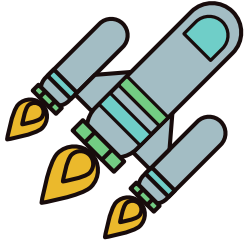
Angela Craig

Executive Director Charleston County Public Library

68 Calhoun Street Charleston, SC 29401

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Visit us at www.ccpl.org



SOLID GROWTH FROM 2018

In the second year of the CCPL/CCSD Summer Reading partnership, the number of participants rose by 14.7 percent to 9,668, and the total points earned rose by 40 percent to 12.34 million.



KIDS

5,756 kids participated in the program, an increase of 14.16 percent over 2018. 2,316 kids (40.236%) completed the program, an increase of 3 percent over last year.



TEENS

2,039 teens participated this year, an increase of 33.79 percent. There were 646 finishers, which matched 2018's 31 percent of participants, but the actual number of finishers rose by 36 percent.



ADULTS

The adult program shrank from 2018, down 20.33 percent to 1,089 participants.



STATE OF SOUTH CAROLINA)
)
 COUNTY OF CHARLESTON)

INTERGOVERNMENTAL AGREEMENT
 BETWEEN CHARLESTON COUNTY
 AND THE CITY OF CHARLESTON

13th THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) entered into this day of August, 2019, between the COUNTY OF CHARLESTON, SOUTH CAROLINA, a public body corporate and politic and political subdivision of the State of South Carolina (hereinafter the “County”), and the CITY OF CHARLESTON, South Carolina, a public body corporate and politic and political subdivision of the State of South Carolina (hereinafter the “City”) (“Party” as to each; collectively the “Parties”).

WITNESSETH:

WHEREAS, on June 17, 2015, Susie Jackson was one of nine church members who lost her life during a tragic shooting at the Emanuel African Methodist Episcopal Church (“Mother Emanuel”), located at 110 Calhoun Street in the City of Charleston, South Carolina; and

WHEREAS, Susie Jackson lived in a neighborhood within walking distance of Mother Emanuel, near friends and family; and

WHEREAS, at its meeting held on April 24, 2018, Charleston County Council approved the installation of the Susie Jackson Freedom Memorial Garden (the “Garden”) on a portion of the Charleston County Main Library located at 68 Calhoun Street in Charleston, with certain requirements and restrictions; and

WHEREAS, the City is desirous of facilitating the installation of the Garden on the Alexander Street side of the Main Library within the usable space as shown on Exhibit A;

WHEREAS, neighbors, friends, and family desirous of having a memorial garden near the path they and Susie Jackson walked to and from Mother Emanuel will raise funds to allocate to the costs related to the design and construction of the Garden;

WHEREAS, at no additional cost to the County, the City will hire a consultant to design the Garden and will provide these documents to the County for prior approval;

WHEREAS, this Agreement is executed to memorialize the current responsibilities of the City and the County with respect to the construction and maintenance of the Garden.

NOW, THEREFORE, in consideration of the mutual covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties, intending to be legally bound and hereby incorporating the above-referenced recitals as part of the terms of this Agreement, agree as follows:

SECTION I: As to the City

1. DESIGN AND CONSTRUCTION

The City shall proceed with having the design of the Garden completed, to include: the design, permitting, and construction of the Garden within the usable space as shown on Exhibit A. The design shall ensure proper notifications to all utility owners and avoidance of conflict with all underground utilities. Ground penetrating radar shall be used to confirm the absence of underground utilities within the designated usable space. All costs of consultants associated with the Garden design, permitting and construction shall be paid for by the City. The City shall make design documents available to the County for its review prior to seeing procurement approval. The City shall follow its own procurement policies in the design and construction of the Garden.

All landscape and pavement outside the Garden that is used to access and construct the Garden shall be restored to its pre-construction condition by the City upon completion of the Garden. The City shall maintain existing drainage patterns, unless drainage alternatives are approved with the design of the Garden. The County and utility companies shall have access to the Library Property, including the Garden, for inspection, repair and maintenance related to the surrounding County and utility-owned infrastructure. The landscape and building shall be maintained throughout construction and following completion of construction. At no time shall the Library's access via the adjacent driveway or the Library's utility service be obstructed or interrupted in any way during construction without prior written approval from the County. Any need for public utilities as part of the Garden design shall be independently established between the City and each respective utility.

2. MAINTENANCE

Upon completion of construction of the Garden in accordance with the approved and permitted plans, the City shall accept full maintenance and responsibility for the Garden. The City will enforce any and all construction and contractor warranties related thereto. The County is under no obligation to inspect or notify the City regarding compliance with City contractual requirements. All landscape and pavement outside the Garden that is trafficked upon to inspect, repair and/or maintain the garden shall be restored to its pre-condition by the City. All landscape and pavement outside of the Garden that is subject to the daily wear and tear of public access shall be inspected and repaired by the City.

SECTION II: As to the County

1. PREMISES

The County agrees to make the land for the Garden available for this public purpose at no cost.

2. ACCESS

The County grants the City access across the property bordering all sides of the Garden for the purpose of designing, permitting and/or constructing the Garden. The County grants the City

access across lands of the County bordering the Garden on the north and east sides for the purpose of inspecting, repairing and/or maintaining the Garden. The City shall ensure that public access to the Garden will be from the east side of the Garden bordering Alexander Street.

SECTION III: Covenants and Conditions of Agreement

This Agreement is made on the following covenants and conditions, which are expressly agreed to by the Parties:

1. AUTHORIZED USE:

The County and the City agree, in the event the Garden is not developed in accordance with the approved uses or ceases to be used in this manner in the future, the Garden with all improvements will revert back to the County.

2. TERM:

The term of this Agreement shall begin May 31, 2019, and terminate on May 31, 2024. This Agreement may be renewed for one additional five-year period with approval from County Council. The Agreement may be terminated by either Party with 90 day written notice.

3. COOPERATION:

The County and the City agree to work cooperatively in having the Garden fully designed, permitted, and constructed to include being co-applicants on permits, if necessary.

4. NOTICES:

Both the County and the City designated a contact for receiving notices pertaining to this Agreement, to include information, coordination, invoice submittals and other Project-related matters. Any notice, demand or other instrument or written communication required or permitted to be given, served, made, or delivered hereunder should be sent by certified mail to:

Charleston County
County Administrator
4045 Bridge View Drive
North Charleston, SC 29405
Attention: Walt Smalls, Deputy County Administrator

City of Charleston
Capital Projects Division
823 Meeting Street
Charleston, SC 29403
Attention: Jason Kronsberg, Director of Parks
Edmund Most, Deputy Director of Parks

5. DEFAULT: The City's failure to meet the terms of this Agreement is considered a default and therefore grounds for termination. If a termination occurs for default, the County shall assume responsibility for the Garden, inclusive of improvements and shall be entitled to retain, modify or eliminate the Garden and all improvements as determined in the sole discretion of the County.

6. TERMINATION FOR CONVENIENCE: The County has the right to terminate this Agreement for any reason. If a termination occurs for convenience, the County shall assume responsibility for the Garden, inclusive of improvements and shall be entitled to retain, modify or eliminate the Garden and all improvements as determined by the County.

7. GOVERNING LAW:

The laws of South Carolina shall govern this Agreement. In any litigation arising under this Agreement, the Parties agree to a waiver of the right to a trial before a jury, and all such litigation shall be litigated only in a non-jury hearing in the Circuit Court within the Ninth Judicial Circuit in Charleston, South Carolina.

8. SEVERANCE:

Should any part of this Agreement be determined by a Court of competent jurisdiction to be invalid, illegal, or against public policy, said offending Section shall be void and of no effect and shall not render any other Section herein, nor this Agreement as a whole, invalid. Any terms which, by their nature, should survive the suspension, termination or expiration hereof shall be deemed to so survive.

9. ENTIRE AGREEMENT:

This Intergovernmental Agreement, when fully executed, shall supersede any and all prior and existing agreements between the Parties, either oral or in writing, and contains all of the covenants and agreements between the Parties with respect to the subject matter of this Intergovernmental Agreement. Any amendments or modifications of this Intergovernmental Agreement must be made in writing.

IN WITNESS WHEREOF, the Parties hereto have caused these presents to be executed the day and year first above written.

WITNESSES:

Clasibury
W. Blaine

Clasibury
M. Tito

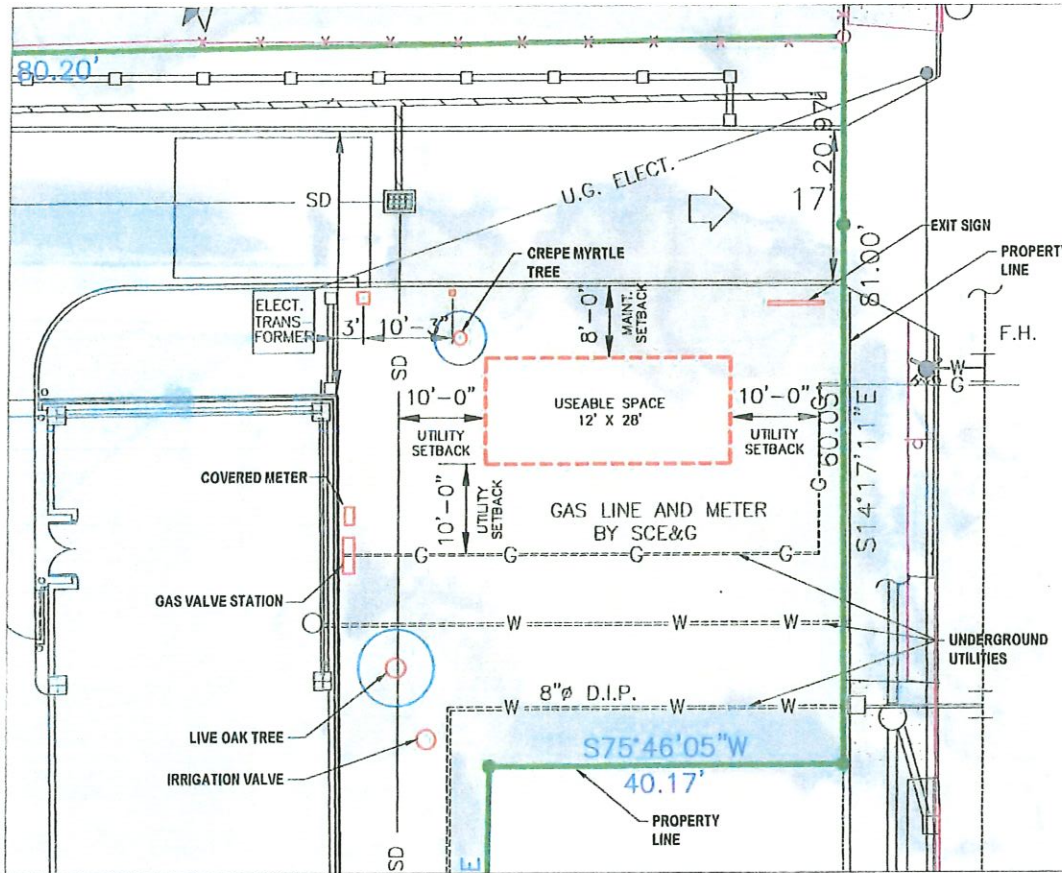
COUNTY OF CHARLESTON

By: J. Elliott Summey
J. Elliott Summey
Its: Chairman of County Council
Date: 8/13/19

CITY OF CHARLESTON

BY: John J. Tecklenburg
John J. Tecklenburg
ITS: Mayor
Date: _____

EXHIBIT A



CHARLESTON COUNTY
MAIN LIBRARY

NORTH-EAST CORNER OF
PROPERTY

USABLE AREA IS APPROX. 12' X 28'



SCALE: 1" = 10'

PREAMBLE AND MISSION STATEMENT

The Charleston County Public Library Board of Trustees was created by law to act as the citizen control or governing body of the library system in Charleston County, S.C. Legal responsibility is vested in the Library Board, which is the policy-making body of the organization.

The board's responsibilities include hiring, supervising and evaluating a director; cooperating with the director in formulating all library policies and regulations; promoting library interests; procuring funds adequate for an excellent library program consistent with accepted public library standards and reflecting the needs of the citizens of Charleston County; controlling library funds and property; cooperating with other public agencies; and, in general, managing and controlling the library as a whole.

ARTICLE I: AUTHORITY

The Board of Trustees of the Charleston County Public Library was created by Ordinance #304 passed by the Charleston County Council on May 15, 1979, pursuant to Act 564, S.C. Code of Laws, 1978. The Board of Trustees derives its authority from that ordinance and is vested with the powers enumerated therein.

ARTICLE II: APPOINTMENT, ATTENDANCE AND RESIGNATION

- a. Terms of office. The Charleston County Public Library system shall be controlled and managed by a Board of Trustees consisting of eleven members appointed by the Charleston County Council for staggered terms of four years, beginning January 1 and ending December 31 and until successors are appointed and qualify.
- b. Vacancies. Vacancies shall be filled in the manner of the original appointment for the unexpired term. To the extent feasible, members shall be appointed from all geographical areas of the county, reflect the demographics of the County of Charleston, and the specific talents and skills needed on the board.

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- c. Friends of the Library liaison. One member of the Charleston Friends of the Library shall be designated as board Liaison, to attend regularly scheduled board meetings and provide monthly updates, but shall not possess voting privileges.
- d. Attendance. A record of board attendance shall be reflected in the minutes of each meeting.
 - 1. Resignation based on attendance. A board member who fails to attend three scheduled meetings in a calendar year is deemed to have resigned.
 - 2. Excused absence. A member may have one excused absence per year. The chair will report excused absences to the secretary.
 - 3. Reinstatement. The board may reinstate a board member who has resigned in this manner upon her or his written request, but only once during a term. Absent such request, county council shall be notified of the vacancy.
 - 4. Leave of absence. A board member, anticipating an extended period of absence, may request a leave of absence from the officers upon his or her written request, but only once during a term.
 - 5. Resignation. Any board member may resign by written notice to the secretary.
- e. Term limit. A board member shall not serve more than two full consecutive terms, but shall be eligible for reappointment after a period of two years of absence from the board.

ARTICLE III: OFFICERS

Officers of the Board of Trustees shall consist of a chair, a vice chair, a secretary and a treasurer, to be elected annually at the June meeting and will take office July 1. If an election is delayed beyond July 1, officers will continue until the election is held, after which new officers will take office immediately.

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a. Chair. The chair shall preside at all meetings, appoint committees, serve as ex-officio member of the same and perform other duties as the Board of Trustees may direct.

The chair shall execute instructions of the Board of Trustees.

b. Vice chair. The vice chair shall perform the duties of the chair in the latter's absence and perform other duties as the Board of Trustees may direct.

c. Secretary. The secretary shall be responsible, with assistance of library staff, for recording of all proceedings of the board; shall review and read the minutes of each meeting; transact correspondence; and perform other duties as required by the Board of Trustees. The Secretary shall, with the Chair, execute any legal documents by order of the Board of Trustees.

1. The secretary shall keep an account of the attendance of all trustees. The secretary shall notify any board member after three (3) unexcused absences during any calendar year, January 1 to December 31, of the provisions of Article II, Section d of these bylaws and the chair shall be informed of this action.

d. Treasurer. The treasurer shall appoint a designated staff member or members to supervise the receipt and disbursement of all monies under the instructions of the trustees. Payments shall be made by check signed by the treasurer or by a designated staff member.

ARTICLE IV: COMMITTEES

The officers listed in Article III shall constitute the Executive Committee, which shall, subject to authority granted in the ordinance, adopt rules for the control and management of the Charleston County Public Library system. Standing committees shall include the following:

a. Finance Committee, which shall be comprised of three board members appointed by the chair. The Finance Committee shall plan, execute and evaluate the acquisition of supplemental funds in addition to those provided by the county and the state to operate the county library system.

- b. Nominating Committee, which shall be comprised of three board members who are not officers, appointed by the chair. The Nominating Committee shall present a slate of officers at the June meeting for the board's approval. If vacancies occur during the year, the Nominating Committee will meet and present a slate at the next board meeting.

ARTICLE V: MEETINGS AND THE ORDER OF BUSINESS

Regular meetings of the Board of Trustees shall take place monthly, except July and December. The time and day of meetings will be decided each year by December for the following year. Special meetings may be called by the chair when necessary and/or at the written request of three trustees.

- a. Notice. Notice shall be given to each board member and to members of the media and public that is consistent with the S.C. Freedom of Information Act.
- b. Quorum. Six trustees shall constitute a quorum for the transaction of business.
- c. Agenda. An agenda for board meetings shall be prepared by the director in cooperation with the chair and shall be provided to the members of the board in advance of the meeting.
 - 1. All matters submitted for board consideration, excluding emergency matters and matters not originating with a trustee, shall first be reviewed by the director and chair who shall determine whether the matter requires reference to internal library administration or reference to the Board of Trustees for proper disposition.
 - 2. Matters that require board consideration shall first be referred for recommendation by a standing committee or an ad hoc committee, as deemed appropriate by the chair, before the first reading by the board. With the exception of emergency matters and actions carrying the unanimous consent of the board, no new matters placed on the agenda for board consideration shall be passed without a first and second reading.

Agenda Item #10a

- d. Order of business. The order of business for board meetings will be determined by the chair. Required agenda items include, but are not limited to, a Freedom of Information announcement and report; a Public Comment period; and consideration and action on minutes of the previous meeting and action taken.
- e. Parliamentary procedure. Robert's Rules of Order shall govern parliamentary procedure at board meetings.
- f. Open meetings. All meetings of the Board of Trustees, except those in executive session, are open to anyone who may wish to observe the proceedings.
- g. Public comment. Non-board members who wish to address the Board will be given the opportunity in a public comment period, for which time will be designated on the agenda.

ARTICLE VI: LIBRARY DIRECTOR AND STAFF

The Board of Trustees shall appoint as library director someone whose qualifications and credentials meet the certification requirements of the South Carolina State Library

- a. Duties. The library director shall carry out policies adopted by the Board of Trustees and the County administration, and shall be responsible for the employment and direction of staff, for maintenance and security of library buildings and equipment, for the efficient offering of library services to the public, and for the operation of the library according to financial conditions set forth in the annual budget.
- b. Regular reports. The library director shall make regular reports on library operations and activities to the executive committee, and to the Board of Trustees.
- c. Authority. All employees of the library shall be subject to the provisions of the S.C. Code of Laws, 1976, Section 4-9- 30(7).
- d. Annual evaluation. The Board of Trustees will annually evaluate the performance and effectiveness of the director based on the job description, work plan and a contract, if there is one, with the director.

ARTICLE VII: FINANCIAL MATTERS

The fiscal year of the Charleston County Public Library shall end on June 30 of each year.

- a. Financial limitations. No committee, board member or employee of the library shall have any authority to make a contract or incur any indebtedness or liability in the name of, or on behalf of, the Board of Trustees without the board's authority and approval.
- b. No compensation. No members of the board will receive compensation for the performance of their duties.
- c. Annual budget. An operating budget prepared by the library director shall be approved by the Board of Trustees prior to its submission to County Council.
- d. Annual audit. A professional external audit of all financial transactions shall be made at the end of each fiscal year, and the report submitted to the board, to the county, to the S.C. State Library, and, if needed, to the appropriate federal agency.

ARTICLE VIII: GIFTS

All monetary gifts to the library shall be deposited in financial institutions as designated by the Board of Trustees, and shall be subject to checks signed by the board treasurer. All gifts of property, money or securities shall be held or disposed of as may be directed by the board. Such direction shall be upon decisions made by a majority of the board members, which in their judgment will be most beneficial to the Charleston County Public Library system.

ARTICLE IX: STRATEGIC PLANNING

The board shall engage in a strategic planning cycle as deemed necessary. Each year, the board shall prepare its goals and objectives for the year. The board shall review

Agenda Item #10a

and evaluate the plans as carried out at its September board meeting. At the end of any strategic planning cycle the completed plan shall be reviewed and evaluated.

ARTICLE X: AMENDMENTS

Amendments may be made by a majority of members (six or more) at any regular meeting of the Board of Trustees, provided one month's written notice has been given to the trustees regarding the proposed amendment and the language thereof.

PREPARED BY THE
CCPL COMMUNICATIONS OFFICE



**JUNE '19
REPORT**

WEB TRAFFIC REPORT

ANALYTICS DATA FOR CCPL.ORG PROPERTIES

AT A GLANCE

CCPL web properties set a new record!

The result is the most page views in a single month, and in a quarter, we've seen since tracking analytics. There's a natural growth progression over the year showing how quickly CCPL's digital properties are expanding (page 3), reaching a larger audience, and creating a dedicated digital base.

FY2018 ended with 9.279 million total page views, growth of 11.6 percent from FY2017.

Much of the increase in site traffic can be attributed to the summer reading campaign that started on June 8. CCPL web properties benefited significantly from advance promotion of the summer reading campaign and a very specific, and targeted marketing campaign to drive people into the summer reading platform.

In four weeks, the number of active participants in the program is nearing 2018's total number of participants. Already, readers have logged more than 5 million points, which is more than half of 2018's points total.

Preparing early for summer reading also paid off on social media, which in turn drove more people to our website and programs. During YALLFest 2018, we recorded summer reading messages from all of the participants at the events in the library, and turned those into promos for our reading program. We also recording summer reading promos with Kate DiCamillo and former astronaut Dr. Don Thomas during their visits. Each video is reaching thousands of people and generating a lot of brand awareness for CCPL.

TOTAL PAGEVIEWS

1.32M

Visits: 197,527

Pages/Visit: 6.70

Previous Month

29.9%

Previous Year

25.3%

UNIQUE VISITORS

84.2K

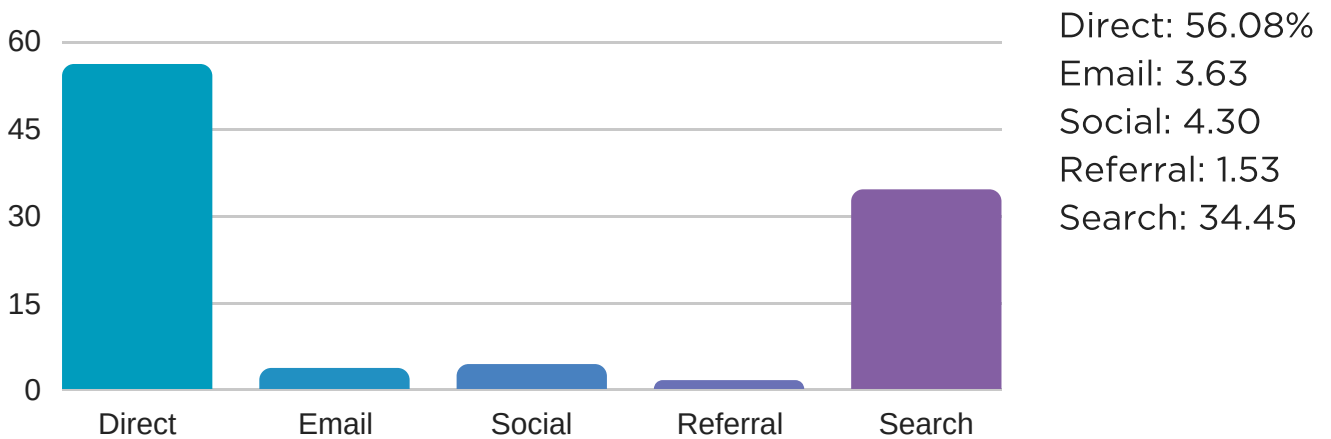
Avg. Time: 5:31

Bounce: 28.97%

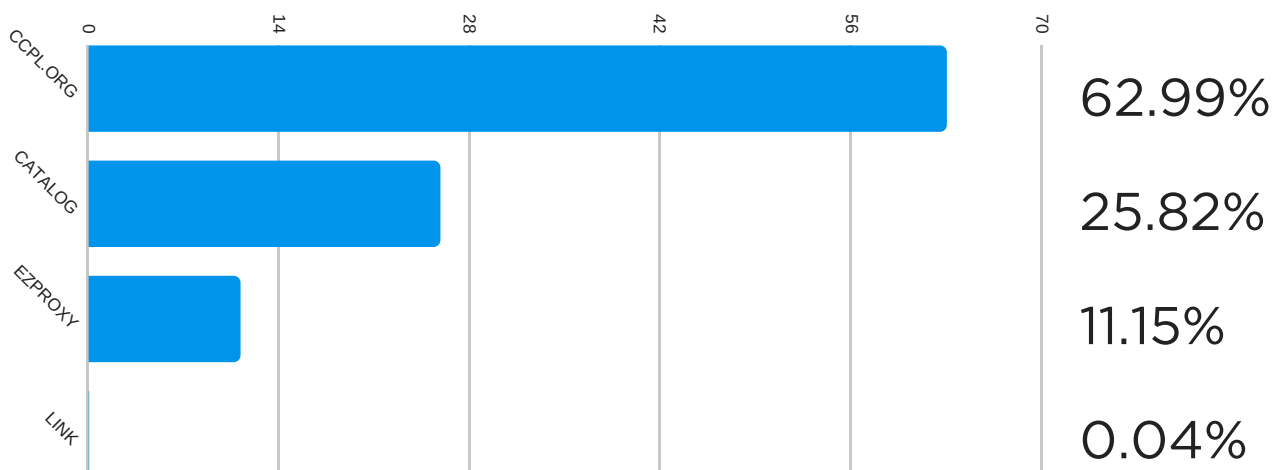
TRAFFIC SHARE



CHANNELS



WEB CONTENT



FY2019

4Q2019 COMPARISON

2019
3.25M

APRIL: 998,272
MAY: 927,352
JUNE: 1,323,433

2018
2.55M

APRIL: 646,351
MAY: 915,274
JUNE: 988,634

3Q2019 COMPARISON

2019
2.95M

JANUARY: 765,034
FEBRUARY: 824,312
MARCH: 706,134

2018
2.21M

JANUARY: 867,712
FEBRUARY: 738,511
MARCH: 601,030

2Q2019 COMPARISON

2018
1.79M

OCTOBER: 762,008
NOVEMBER: 540,927
DECEMBER: 495,736

2017
2.38M

OCTOBER: 576,548
NOVEMBER: 590,187
DECEMBER: 1,220,248

1Q2019 COMPARISON

2018
1.93M

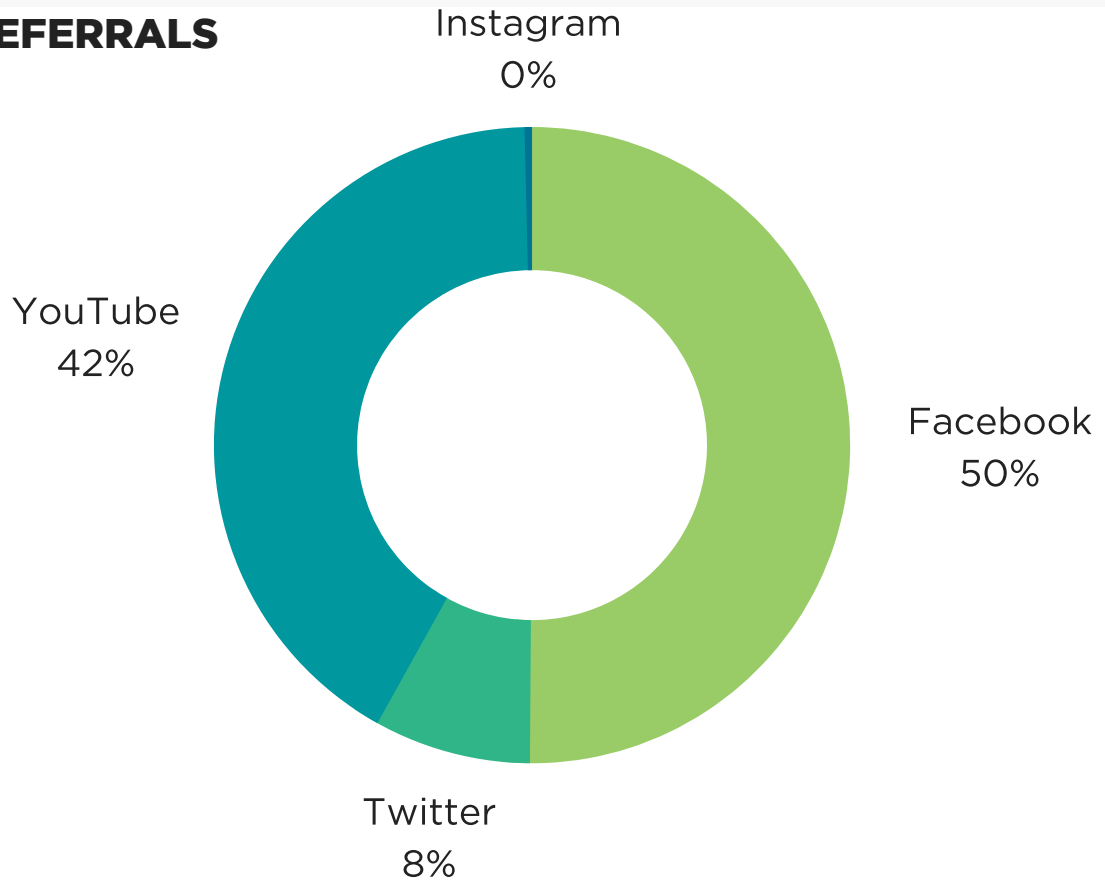
JULY: 903,467
AUGUST: 556,496
SEPTEMBER: 472,886

2017
1.05M

JULY: 347,261
AUGUST: 467,926
SEPTEMBER: 241,267

SOCIAL MEDIA

SOCIAL REFERRALS



FACEBOOK

8,840

GAIN: 444
% GAIN: 5.02%
YTD GAIN: 1,948

TWITTER

3,195

GAIN: 61
% GAIN: 1.91%
YTD GAIN: 602

INSTAGRAM

2,160

GAIN: 139
% GAIN: 6.43%
YTD GAIN: 991

TRAFFIC FROM SOCIAL MEDIA

4.30%

COMPARISON
MAY 2019: 3.11%
JUNE 2018: 2.62%

PREPARED BY THE
CCPL COMMUNICATIONS OFFICE



**JULY '19
REPORT**

WEB TRAFFIC REPORT

ANALYTICS DATA FOR CCPL.ORG PROPERTIES

AT A GLANCE

CCPL web properties remained consistent in the month of July, with no major drop off in traffic as summer reading transitioned from its opening month to the second month. Traditionally, there is less engagement in the program during this transition.

With still two weeks of summer reading to go in the month of August, the program has already increased its participation by 1,000 and increased the number of points earned by more than 2 million. The current target is to reach 10,000 participants by the end of the summer campaign.

Much of the sustained increase in site traffic can be attributed to the summer reading campaign that continued in July. The ongoing social media campaign featuring nationally known authors as well as some of our biggest sponsors for the program drove a lot of traffic to the site and into the summer reading portal.

Having an astronaut make multiple stops at CCPL branches drove people to the website looking for information and then to the branches to see and meet him. A number of social media videos featured retired NASA astronaut Dr. Don Thomas, and all of them drove engagement throughout the month, allowing CCPL content to be viewed by tens of thousands of people.

During a one-on-one interview after his appearance at Wando Mount Pleasant (which was live-streamed on Facebook), Dr. Thomas commented on the beauty and wide selection of technology available there, even calling it one of the most beautiful libraries he's seen. We'll be able to feature that video during a milestone moment at Wando in the future.

TOTAL PAGEVIEWS

1.30M

Visits: 224,213

Pages/Visit: 5.81

Previous Month

-1.57%

Previous Year

17.6%

UNIQUE VISITORS

133.2K

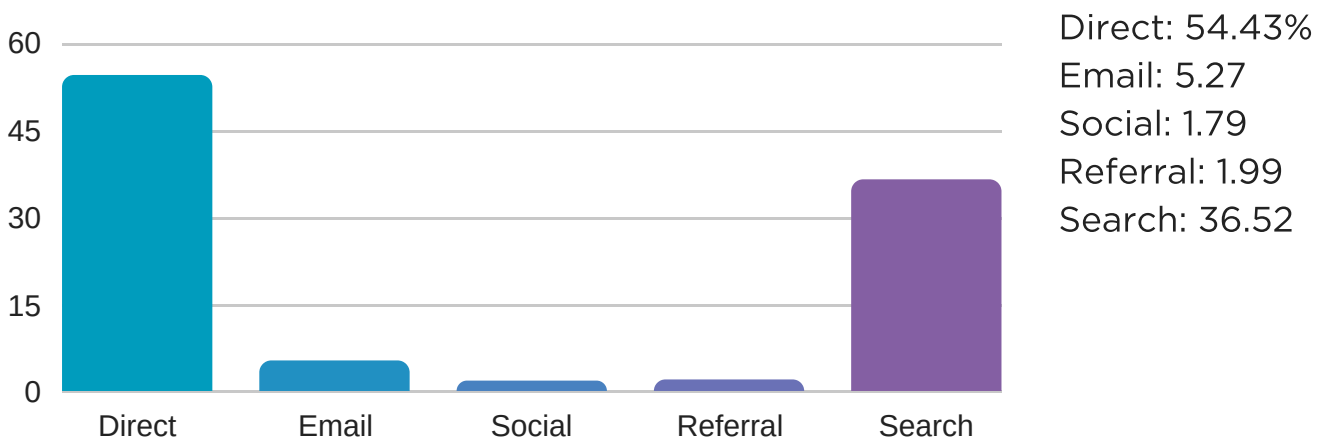
Avg. Time: 3:57

Bounce: 29.94%

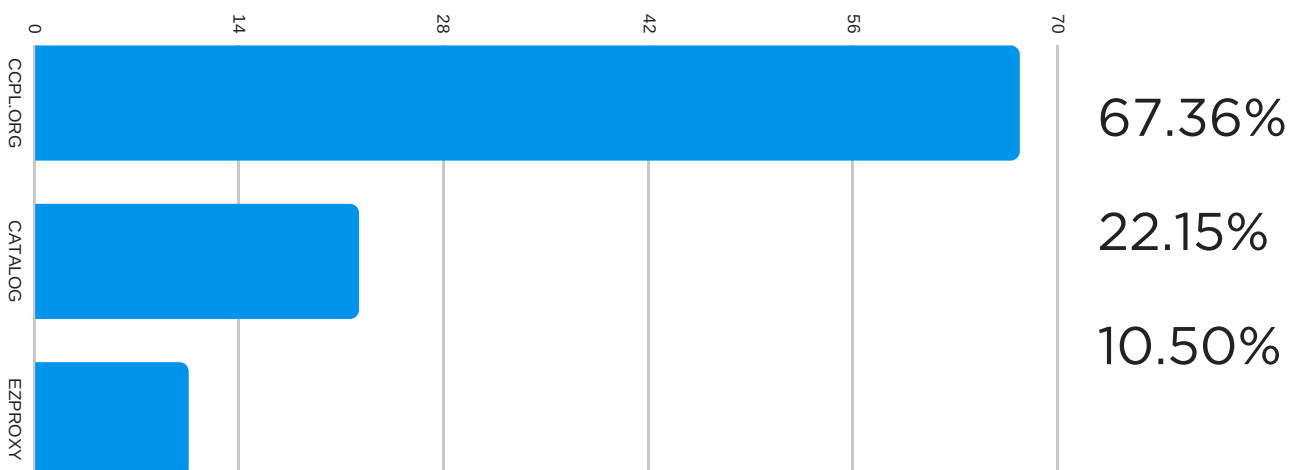
TRAFFIC SHARE



CHANNELS



WEB CONTENT



FY2019

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APRIL: 998,272
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2.38M

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1.93M

JULY: 903,467
AUGUST: 556,496
SEPTEMBER: 472,886

2017
1.05M

JULY: 347,261
AUGUST: 467,926
SEPTEMBER: 241,267

FY2020

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3.25M

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MAY: 927,352

JUNE: 1,323,433

3Q2019 COMPARISON

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JANUARY: 765,034

FEBRUARY: 824,312

MARCH: 706,134

2Q2019 COMPARISON

2018
1.79M

OCTOBER: 762,008

NOVEMBER: 540,927

DECEMBER: 495,736

1Q2019 COMPARISON

2019
1.30M

JULY: 1,302,678

AUGUST:

SEPTEMBER:

2018
1.93M

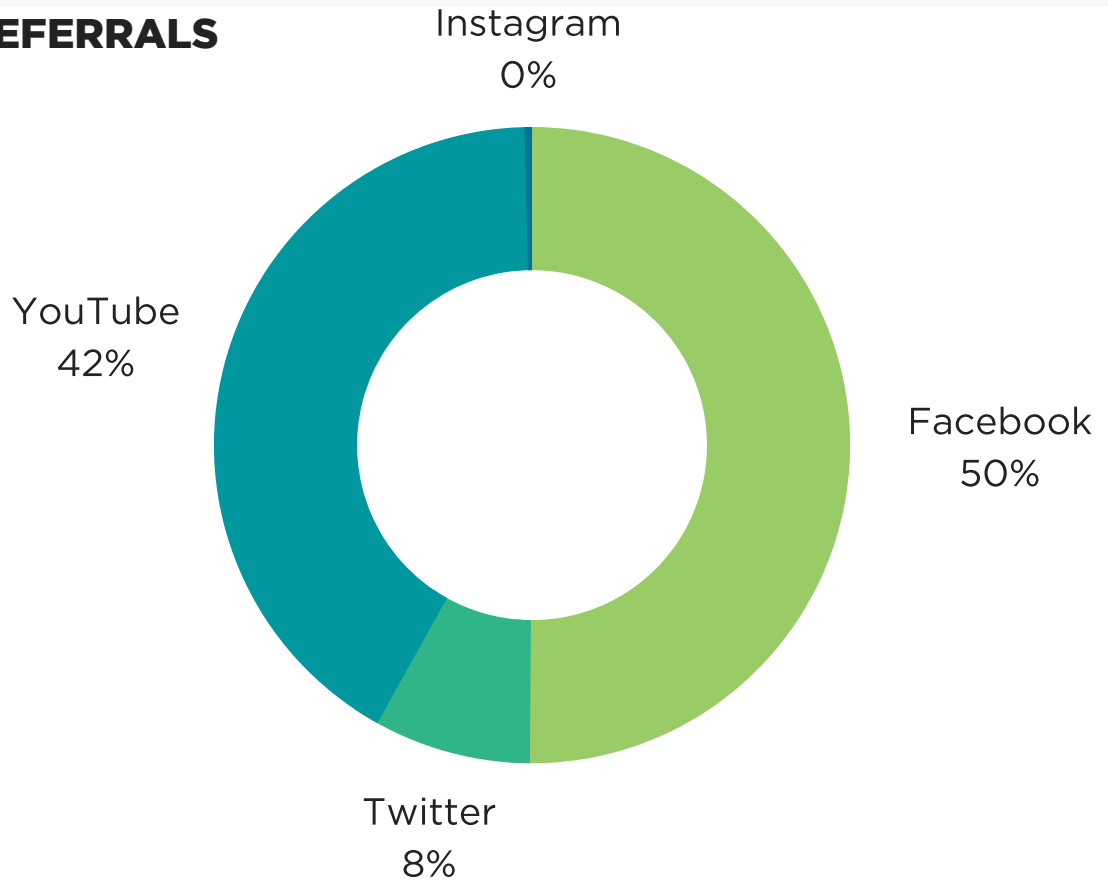
JULY: 903,467

AUGUST: 556,496

SEPTEMBER: 472,886

SOCIAL MEDIA

SOCIAL REFERRALS



FACEBOOK

9,021

GAIN: 181
% GAIN: 2.04%
FYTD GAIN: 181

TWITTER

3,237

GAIN: 42
% GAIN: 1.31%
FYTD GAIN: 42

INSTAGRAM

2,283

GAIN: 123
% GAIN: 5.69%
YTD GAIN: 123

TRAFFIC FROM SOCIAL MEDIA

1.79%

COMPARISON
JUNE 2019: 4.30%
JULY 2018: 2.20%

PUBLISHED: AUG. 21, 2019

MEDIA REPORT

An Overview of Media Coverage
June-July 2019



SUMMARY:

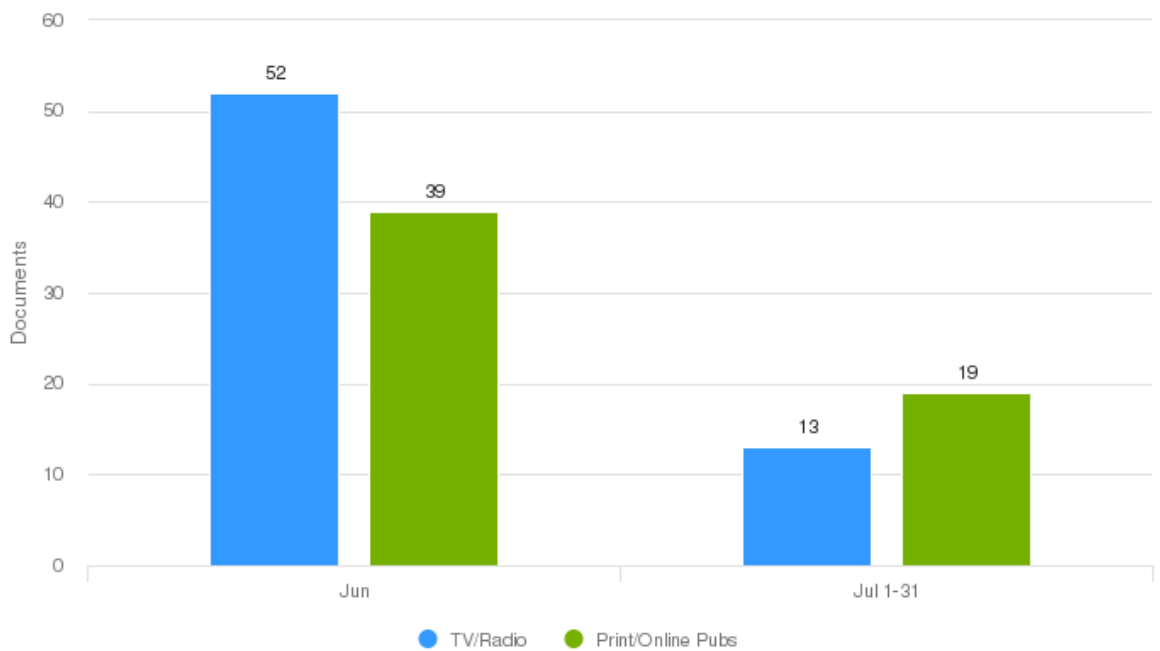
MEDIA COVERAGE

Charleston County Public Library was featured on television news, online/print publications and social media shares during June and July 2019, and covered topics included Summer Reading, the opening of the Wando Mount Pleasant Library, Summer Reading, NASA programs and more.

Media Exposure



Media Exposure

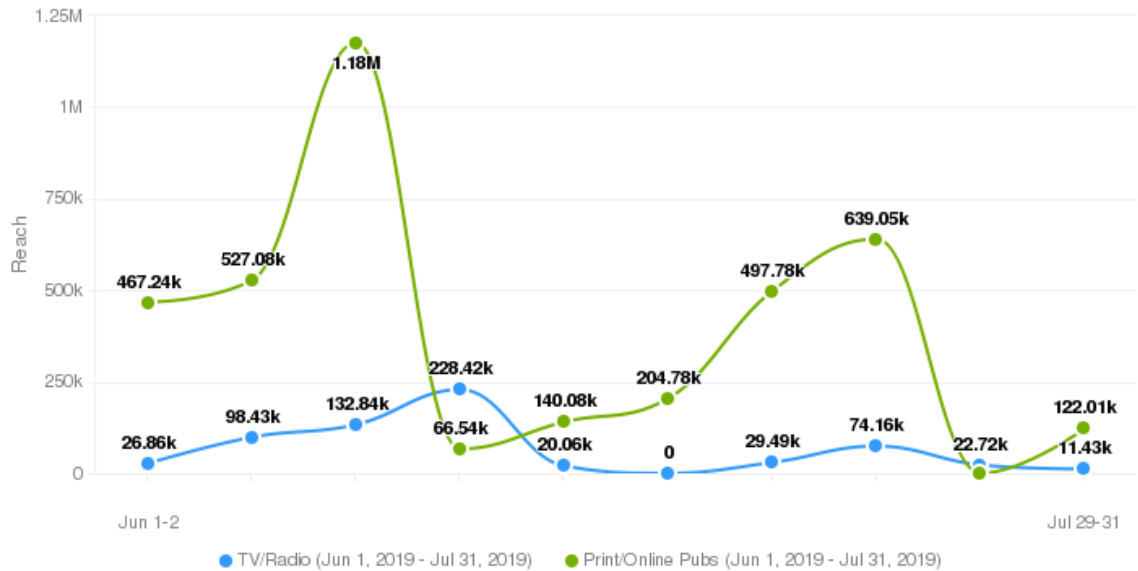


*A full listing and details on the media coverage including links and estimated reach are included as an addendum to this report.

Media Reach



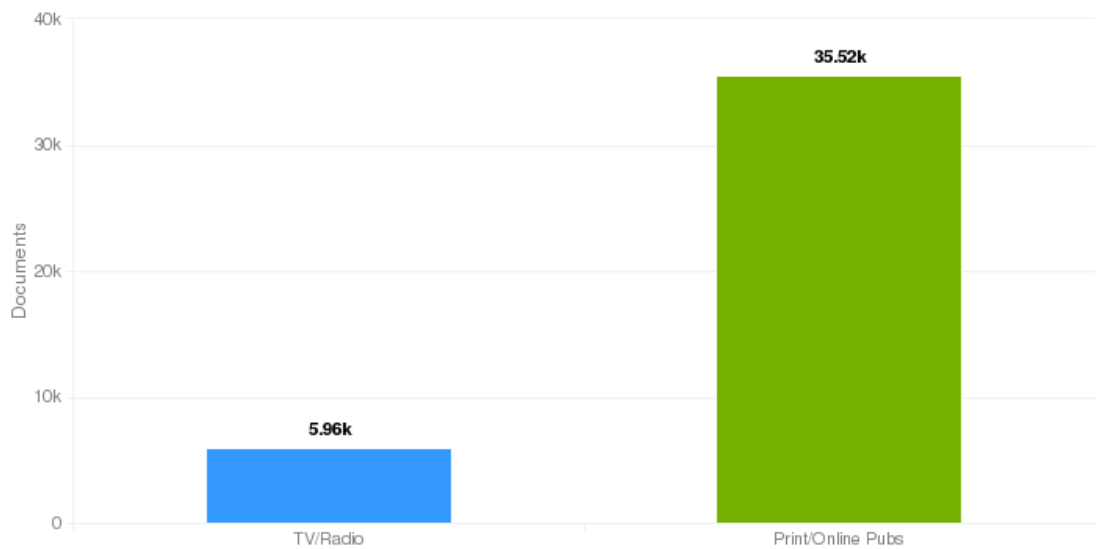
Potential Reach



Potential Ad Value of Media Exposure



Advertising Value Equivalency





Media Coverage June-July 2019

Date	Headline	URL	Source	Reach	AVE	Media Type
01-Jun-2019 10:57PM	June book drive sets goal of 15,000 books for elementary school students	https://www.live5news.com/2019/06/02/june-book-drive-sets-goal-books-elementary-school-students/	Live5News.com	146015	1350.64	Print/Online Pubs
02-Jun-2019 07:05AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	6431	59.49	TV/Radio
02-Jun-2019 07:11AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	6431	59.49	TV/Radio
02-Jun-2019 08:00AM	'Grace Will Lead Us Home' book events in South Carolina	https://www.postandcourier.com/church_shooting/grace-will-lead-us-home-book-events-in-south-carolina/article_e6fb7b0c-7bd9-11e9-ab0a-e3d482c70996.html	The Post and Courier	307857	2847.68	Print/Online Pubs
02-Jun-2019 09:07AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	14003	129.53	TV/Radio
02-Jun-2019 12:00AM	Get Cooking with Charleston County Public Library and the Lowcountry Food Bank This Summer	https://www.charlestonchronicle.net/2019/06/02/get-cooking-with-charleston-county-public-library-and-the-lowcountry-food-bank-this-summer/#respond	The Charleston Chronicle	6684	61.83	Print/Online Pubs

02-Jun-2019 12:07AM	Get Cooking with Charleston County Public Library and the Lowcountry Food Bank This Summer	https://www.charlestonchronicle.net/2019/06/02/get-cooking-with-charleston-county-public-library-and-the-lowcountry-food-bank-this-summer/	The Charleston Chronicle	6684	61.83	Print/Online Pubs
04-Jun-2019 05:04PM	Series of events planned in Charleston for 4th anniversary of Emanuel 9 shooting	https://abcnews4.com/news/local/series-of-events-planned-in-charleston-for-4th-anniversary-of-emanuel-9-deaths	ABC News 4	74184	686.2	Print/Online Pubs
04-Jun-2019 08:57AM	Emanuel AME announces list of events to mark 4th anniversary of church shooting	https://www.wistv.com/2019/06/05/emanuel-ame-announces-list-events-mark-th-anniversary-church-shooting/	WIS News 10	213448	1974.39	Print/Online Pubs
04-Jun-2019 09:03AM	Emanuel AME announces list of events to mark 4th anniversary of church shooting	https://www.live5news.com/2019/06/04/emanuel-ame-announces-list-events-mark-th-anniversary-church-shooting/	Live5News.com	146015	1350.64	Print/Online Pubs
04-Jun-2019 11:57AM	Mother Emanuel AME Church Announces Emanuel Nine 4th Anniversary Events	https://www.charlestonchronicle.net/2019/06/04/mother-emanuel-ame-church-announces-emanuel-nine-4th-anniversary-events/	The Charleston Chronicle	6684	61.83	Print/Online Pubs

04-Jun-2019 12:00AM	Mother Emanuel AME Church Announces Emanuel Nine 4th Anniversary Events	https://www.charlestonchronicle.net/2019/06/04/mother-emanuel-ame-church-announces-emanuel-nine-4th-anniversary-events/#respond	The Charleston Chronicle	6684	61.83	Print/Online Pubs
05-Jun-2019 06:06PM	ABC News 4 @ 6	Clip available upon request.	WCIV-CHS (ABC)	26043	240.9	TV/Radio
05-Jun-2019 12:00AM	Lowcountry Non-profit Invites Public To Father's Day Week Extravaganza	https://www.charlestonchronicle.net/2019/06/05/lowcountry-non-profit-invites-public-to-fathers-day-week-extravaganza/#respond	The Charleston Chronicle	6684	61.83	Print/Online Pubs
06-Jun-2019 02:40PM	Join Charleston County Public Library in Celebrating Summer Reading Kickoff Festivities at Main Branch	https://www.charlestonchronicle.net/2019/06/06/join-charleston-county-public-library-in-celebrating-summer-reading-kickoff-festivities-at-main-branch/	The Charleston Chronicle	6684	61.83	Print/Online Pubs
07-Jun-2019 05:07PM	ABC News 4 @ 5	Clip available upon request.	WCIV-CHS (ABC)	18806	173.96	TV/Radio
07-Jun-2019 08:00AM	Join CCPL in celebrating Summer Reading Kickoff festivities at Main Branch June 8	https://www.moultrienews.com/community-news/join-ccpl-in-celebrating-summer-reading-kickoff-festivities-at-main/article_5a3e64e0-8895-11e9-91ca-df6df25f4b22.html	The Moultrie News	13527	125.12	Print/Online Pubs
07-Jun-2019 08:37AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	3264	30.19	TV/Radio

08-Jun-2019 06:11AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	5127	47.42	TV/Radio
08-Jun-2019 07:05PM	News 2 at 7PM	Clip available upon request.	WCBD-CHS (NBC)	13615	125.94	TV/Radio
08-Jun-2019 11:05PM	ABC News 4 @ 11	Clip available upon request.	WCIV-CHS (ABC)	11966	110.69	TV/Radio
09-Jun-2019 06:05PM	News 2 at 6PM	Clip available upon request.	WCBD-CHS (NBC)	13179	121.91	TV/Radio
09-Jun-2019 07:43AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	6431	59.49	TV/Radio
09-Jun-2019 09:40AM	These Charleston events will honor the fourth anniversary of the Mother Emanuel shooting this week	https://www.charlestoncitypaper.com/TheBattery/archives/2019/06/09/these-charleston-events-will-honor-the-fourth-anniversary-of-the-mother-emanuel-shooting-this-week	Charleston City Paper	53170	491.82	Print/Online Pubs
10-Jun-2019 05:10AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	5556	51.39	TV/Radio
10-Jun-2019 06:11AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	9854	91.15	TV/Radio
10-Jun-2019 06:21AM	New public library in Mt. Pleasant to feature editing labs, recording studios	https://www.live5news.com/2019/06/10/new-public-library-mt-pleasant-feature-editing-labs-recording-studios/	Live5News.com	146015	1350.64	Print/Online Pubs
10-Jun-2019 06:55AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	9854	91.15	TV/Radio

10-Jun-2019 08:00AM	How the new Wando Mount Pleasant Library is keeping up in a digital era	https://www.postandcourier.com/news/how-the-new-wando-mount-pleasant-library-is-keeping-up/article_25914752-86fc-11e9-8bb8-a7783c13521d.html	The Post and Courier	307857	2847.68	Print/Online Pubs
10-Jun-2019 09:58AM	How the new Wando Mount Pleasant Library is keeping up in a digital era	https://centredailytimes.org/games/new-wando-mount-pleasant-library-keeping-digital-era-84284668	Centre Daily Times	9102	84.19	Print/Online Pubs
10-Jun-2019 10:17AM	How the new Wando Mount Pleasant Library is keeping up in a digital era	https://dailyheralds.org/games/new-wando-mount-pleasant-library-keeping-digital-era-28220424	DailyHeralds	11824	109.37	Print/Online Pubs
10-Jun-2019 10:22AM	How the new Wando Mount Pleasant Library is keeping up in a digital era	https://www.newslive.com/games/new-wando-mount-pleasant-library-keeping-digital-era-62244846	News Live TV	3632	33.6	Print/Online Pubs
10-Jun-2019 11:13AM	News 2 Midday	Clip available upon request.	WCBD-CHS (NBC)	9841	91.03	TV/Radio
10-Jun-2019 12:02PM	New public library in Mt. Pleasant features editing labs, recording studios	https://centredailytimes.org/health/new-public-library-mt-pleasant-features-editing-labs-recording-studios-42226646	Centre Daily Times	9102	84.19	Print/Online Pubs
10-Jun-2019 12:10PM	New public library in Mt. Pleasant features editing labs, recording studios	https://dailyheralds.org/health/new-public-library-mt-pleasant-features-editing-labs-recording-studios-02228400	DailyHeralds	11824	109.37	Print/Online Pubs

10-Jun-2019 12:18PM	New public library in Mt. Pleasant features editing labs, recording studios	https://www.newslive.com/health/new-public-library-mt-pleasant-features-editing-labs-recording-studios-80026086	News Live TV	3632	33.6	Print/Online Pubs
11-Jun-2019 01:17PM	Between the Stacks: Meet Jordan Cruz of Wando's Mount Pleasant library	https://www.moultrienews.com/opinion/between-the-stacks-meet-jordan-cruz-of-wando-s-mount/article_9c8db99a-86ec-11e9-ad43-ff3f200312d8.html	The Moultrie News	13527	125.12	Print/Online Pubs
11-Jun-2019 05:12PM	Winners of the 2018 National Friends of Libraries Week Awards to be recognized at United for Libraries' Gala Author Tea	http://www.ala.org/news/press-releases/2019/06/winners-2018-national-friends-libraries-week-awards-be-recognized-united	American Library Association	385432	3565.25	Print/Online Pubs
11-Jun-2019 08:38AM	Wando Mount Pleasant Library now open to the public	https://www.moultrienews.com/news/wando-mount-pleasant-library-now-open-to-the-public/article_ce746b22-8b95-11e9-b68f-0b7f809eaa67.html	The Moultrie News	13527	125.12	Print/Online Pubs
11-Jun-2019 09:35AM	American Library Association: Winners of the 2018 National Friends of Libraries Week Awards to Be Recognized at United for Libraries' Gala Author Tea		Targeted News Service (Print Edition)	1472	13.62	Print/Online Pubs
11-Jun-2019 10:49AM	Lowcountry Live	Clip available upon request.	WCIV-CHS (ABC)	10028	92.76	TV/Radio
11-Jun-2019 10:51AM	Lowcountry Live	Clip available upon request.	WCIV-CHS (ABC)	10028	92.76	TV/Radio

11-Jun-2019 10:53AM	Lowcountry Live	Clip available upon request.	WCIV-CHS (ABC)	10028	92.76	TV/Radio
11-Jun-2019 12:38PM	Charleston County library throws summer reading kick-off party	https://abcnews4.com/news/local/charleston-county-library-throws-summer-reading-kick-off-party	ABC News 4	74184	686.2	Print/Online Pubs
13-Jun-2019 05:15AM	Good Morning Charleston	Clip available upon request.	WCIV-CHS (ABC)	8369	77.41	TV/Radio
13-Jun-2019 05:59AM	Good Morning Charleston	Clip available upon request.	WCIV-CHS (ABC)	8369	77.41	TV/Radio
13-Jun-2019 06:06AM	News 19 @ 6am	Clip available upon request.	WLTX - COL (CBS)	9007	83.31	TV/Radio
13-Jun-2019 07:00AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	735	6.8	TV/Radio
13-Jun-2019 08:00AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	735	6.8	TV/Radio
13-Jun-2019 12:52PM	Charleston Post And Courier Forum: More Liberal Bias?	https://www.fitsnews.com/2019/06/13/charleston-post-and-courier-forum-more-liberal-bias/	FITSNews	24708	228.55	Print/Online Pubs
14-Jun-2019 05:47PM	ABC News 4 @ 5	Clip available upon request.	WCIV-CHS (ABC)	18806	173.96	TV/Radio
14-Jun-2019 11:06PM	ABC News 4 @ 11	Clip available upon request.	WCIV-CHS (ABC)	21635	200.12	TV/Radio
15-Jun-2019 11:20PM	Daughter of Mother Emanuel AME shooting victim holds book signing	https://www.live5news.com/2019/06/16/daughter-mother-emanuel-ame-shooting-victim-holds-book-signing/	Live5News.com	146015	1350.64	Print/Online Pubs

16-Jun-2019 12:00AM	Charleston County Public Library Participating in Charleston County School District's Seamless Summer Feeding Program	https://www.charlestonchronicle.net/2019/06/16/charleston-county-public-library-participating-in-charleston-county-school-districts-seamless-summer-feeding-program-2/#respond	The Charleston Chronicle	6684	61.83	Print/Online Pubs
16-Jun-2019 12:50PM	Charleston County Public Library Participating in Charleston County School District's Seamless Summer Feeding Program	https://www.charlestonchronicle.net/2019/06/16/charleston-county-public-library-participating-in-charleston-county-school-districts-seamless-summer-feeding-program-2/	The Charleston Chronicle	6684	61.83	Print/Online Pubs
17-Jun-2019 02:53PM	Freeloaders: 17 free events this week in Charleston	https://www.charlestoncitypaper.com/charleston/freeloaders-17-free-events-this-week-in-charleston/Content?oid=28602997	Charleston City Paper	53170	491.82	Print/Online Pubs
17-Jun-2019 07:00AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	1255	11.61	TV/Radio
17-Jun-2019 07:00PM	ABC News 4 @ 7	Clip available upon request.	WCIV-CHS (ABC)	8338	77.13	TV/Radio
17-Jun-2019 08:00AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	1255	11.61	TV/Radio
17-Jun-2019 09:59AM	Wando Mount Pleasant Library Now Open to the Public	https://www.charlestonchronicle.net/2019/06/17/wando-mount-pleasant-library-now-open-to-the-public/	The Charleston Chronicle	6684	61.83	Print/Online Pubs

17-Jun-2019 10:05PM	News at 10	Clip available upon request.	WTAT-CHS (FOX)	11224	103.82	TV/Radio
18-Jun-2019 04:04PM	News 2 at 4PM	Clip available upon request.	WCBD-CHS (NBC)	2783	25.74	TV/Radio
18-Jun-2019 06:05AM	Good Morning Charleston	Clip available upon request.	WCIV-CHS (ABC)	9859	91.2	TV/Radio
18-Jun-2019 06:37PM	FOX 24 News at 6.30	Clip available upon request.	WTAT-CHS (FOX)	1229	11.37	TV/Radio
18-Jun-2019 07:05AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	2370	21.92	TV/Radio
18-Jun-2019 07:54AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	2370	21.92	TV/Radio
18-Jun-2019 07:54AM	Good Morning America	Clip available upon request.	WCIV-CHS (ABC)	39199	362.59	TV/Radio
18-Jun-2019 08:55AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	3374	31.21	TV/Radio
20-Jun-2019 06:04PM	ABC News 4 @ 6	Clip available upon request.	WCIV-CHS (ABC)	38304	354.31	TV/Radio
20-Jun-2019 10:05PM	News at 10	Clip available upon request.	WTAT-CHS (FOX)	6063	56.08	TV/Radio
20-Jun-2019 11:04PM	ABC News 4 @ 11	Clip available upon request.	WCIV-CHS (ABC)	12832	118.7	TV/Radio
21-Jun-2019 05:04AM	Good Morning Charleston	Clip available upon request.	WCIV-CHS (ABC)	3310	30.62	TV/Radio
21-Jun-2019 05:05AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	3454	31.95	TV/Radio
21-Jun-2019 06:05AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	7338	67.88	TV/Radio
21-Jun-2019 06:07PM	ABC News 4 @ 6	Clip available upon request.	WCIV-CHS (ABC)	17593	162.74	TV/Radio
21-Jun-2019 06:13AM	Good Morning Charleston	Clip available upon request.	WCIV-CHS (ABC)	10812	100.01	TV/Radio
21-Jun-2019 07:29AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	3264	30.19	TV/Radio
21-Jun-2019 08:32AM	FOX 24 Morning News at 7	Clip available upon request.	WTAT-CHS (FOX)	3264	30.19	TV/Radio

21-Jun-2019 11:05AM	News 2 Midday	Clip available upon request.	WCBD-CHS (NBC)	6527	60.37	TV/Radio
22-Jun-2019 11:10PM	ABC News 4 @ 11	Clip available upon request.	WCIV-CHS (ABC)	11966	110.69	TV/Radio
22-Jun-2019 12:00AM	Charleston County Public Library Debuts New Library Card Designs	https://www.charlestonchronicle.net/2019/06/22/charleston-county-public-library-debuts-new-library-card-designs/	The Charleston Chronicle	6684	61.83	Print/Online Pubs
23-Jun-2019 07:45AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	6431	59.49	TV/Radio
23-Jun-2019 09:44AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	14003	129.53	TV/Radio
25-Jun-2019 10:22AM	Lowcountry Live	Clip available upon request.	WCIV-CHS (ABC)	10028	92.76	TV/Radio
25-Jun-2019 10:23PM	Charleston Public Library launches Cynthia Graham Hurd book club for teens this fall	https://books.einnews.com/article_detail/489018423-charleston-public-library-launches-cynthia-graham-hurd-book-club-for-teens-this-fall?vcode=Xlbw	Books Einnews	5	0.05	Print/Online Pubs
25-Jun-2019 10:27AM	Lowcountry Live	Clip available upon request.	WCIV-CHS (ABC)	10028	92.76	TV/Radio
25-Jun-2019 10:45AM	Between the Stacks: The scoop on Wando Library's makerspace	https://www.moultrienews.com/opinion/between-the-stacks-the-scoop-on-wando-library-s-makerspace/article_d13ba200-92a0-11e9-9569-a36385189342.html	The Moultrie News	13527	125.12	Print/Online Pubs

25-Jun-2019 12:00AM	Charleston County Public Library Installing New Self-Check Kiosks at Several Branches	https://www.charlestonchronicle.net/2019/06/25/charleston-county-public-library-installing-new-self-check-kiosks-at-several-branches/	The Charleston Chronicle	6684	61.83	Print/Online Pubs
25-Jun-2019 12:03PM	Charleston Public Library launches Cynthia Graham Hurd book club for teens this fall	https://www.charlestoncitypaper.com/CultureShock/archives/2019/06/25/charleston-public-library-launches-cynthia-graham-hurd-book-club-for-teens-this-fall	Charleston City Paper	53170	491.82	Print/Online Pubs
26-Jun-2019 04:03PM	CCPL installing new self-check kiosks at several branches	https://www.moultrienews.com/community-news/ccpl-installing-new-self-check-kiosks-at-several-branches/article_ed9b46b8-982b-11e9-b68e-ef9d5dc3de2c.html	The Moultrie News	13527	125.12	Print/Online Pubs
27-Jun-2019 10:00AM	Charleston Public Library installs self-checkout kiosks at local branches	https://www.charlestoncitypaper.com/CultureShock/archives/2019/06/27/charleston-public-library-installs-self-checkout-kiosks-at-local-branches	Charleston City Paper	53170	491.82	Print/Online Pubs
01-Jul-2019 01:26PM	Freeloaders: 20+ things to do while still saving money for more fireworks	https://www.charlestoncitypaper.com/charleston/freeloaders-20-things-to-do-while-still-saving-money-for-more-fireworks/Content?oid=28726805	Charleston City Paper	59921	554.27	Print/Online Pubs

01-Jul-2019 01:37AM	PlanAhead: July 2019 - CHSToday	https://chstoday.6amcity.com/planahead-july-2019/	CHStoday	4020	37.19	Print/Online Pubs
02-Jul-2019 01:00AM	On the Menu for July 2, 2019	https://scbiznews.com/news/hospitality-and-tourism/76687/	Sc Biz News	1913	17.7	Print/Online Pubs
02-Jul-2019 04:20PM	CCSD providing free summer lunches to ensure no kid goes hungry	https://www.live5news.com/2019/07/02/ccsd-providing-free-summer-lunches-ensure-no-kid-goes-hungry/	Live5News.com	133798	1237.63	Print/Online Pubs
02-Jul-2019 10:42PM	CCPL Installing New Self-Check Kiosks at Several Branches	http://crjbizwire.com/ccpl-installing-new-self-check-kiosks-at-several-branches/	CRBJ Biz Wire	1527	14.12	Print/Online Pubs
02-Jul-2019 12:00AM	On the Menu for July 2, 2019	https://charlestonbusiness.com/news/hospitality-and-tourism/76687/	Charleston Regional Business Journal	3598	33.28	Print/Online Pubs
08-Jul-2019 09:15AM	Charleston County School District: County Library Partners With District for Summer Reading Program		Targeted News Service (Print Edition)	1525	14.11	Print/Online Pubs
09-Jul-2019 10:42AM	Lowcountry Live	Clip available upon request.	WCIV-CHS (ABC)	10028	92.76	TV/Radio
09-Jul-2019 11:16AM	Charleston County Public Library	https://abcnews4.com/lowcountry-live/charleston-county-public-library-07-09-2019	ABC News 4	122014	1128.63	Print/Online Pubs
11-Jul-2019 06:17PM	Charleston County Public Library Partners With Charleston County School District for Summer Reading Program	http://www.blacknewsportal.com/charleston-county-public-library-partners-with-charleston-county-school-district-for-summer-reading-program	Black News Portal	70	0.65	Print/Online Pubs

11-Jul-2019 09:00AM	The Sweetgrass Festival returns, plus plenty of concerts to catch in Charleston	https://www.postandcourier.com/charleston_scene/the-sweetgrass-festival-returns-plus-plenty-of-concerts-to-catch/article_203f7714-a264-11e9-96b8-1b75d5f1cc53.html	The Post and Courier	314528	2909.38	Print/Online Pubs
11-Jul-2019 09:40AM	CCPL partners with CCSD for Summer Reading Program	https://www.moultrienews.com/news/education/ccpl-partners-with-ccsd-for-summer-reading-program/article_abc44ad2-a325-11e9-8293-df420b104f7c.html	The Moultrie News	24827	229.65	Print/Online Pubs
11-Jul-2019 09:40AM	County Library partners with District for Summer Reading Program	https://www.moultrienews.com/news/education/county-library-partners-with-district-for-summer-reading-program/article_abc44ad2-a325-11e9-8293-df420b104f7c.html	The Moultrie News	24827	229.65	Print/Online Pubs
11-Jul-2019 12:00AM	Charleston County Public Library Partners With Charleston County School District for Summer Reading Program	https://www.charlestonchronicle.net/2019/07/11/charleston-county-public-library-partners-with-charleston-county-school-district-for-summer-reading-program/	The Charleston Chronicle	8464	78.29	Print/Online Pubs
13-Jul-2019 11:06AM	CCPL Debuts New Library Card Designs	http://crbjbizwire.com/ccpl-debuts-new-library-card-designs/	CRBJ Biz Wire	1527	14.12	Print/Online Pubs
14-Jul-2019 07:05AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	3742	34.61	TV/Radio

14-Jul-2019 09:07AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	15721	145.42	TV/Radio
15-Jul-2019 12:00AM	Charleston County Public Library Continues Self-Check Kiosk Installation Rollout at Several Branches	https://www.charlestonchronicle.net/2019/07/15/charleston-county-public-library-continues-self-check-kiosk-installation-rollout-at-several-branches/	The Charleston Chronicle	8464	78.29	Print/Online Pubs
16-Jul-2019 07:07PM	ABC News 4 @ 7	Clip available upon request.	WCIV-CHS (ABC)	8126	75.17	TV/Radio
17-Jul-2019 01:50PM	Wando Mount Pleasant Library Now Open to the Public	http://crjbizwire.com/wando-mount-pleasant-library-now-open-to-the-public/	CRBJ Biz Wire	1527	14.12	Print/Online Pubs
17-Jul-2019 04:15PM	Charleston duo serenades NASA astronauts for 50th anniversary of moon landing	https://www.postandcourier.com/charleston_scene/charleston-duo-serenades-nasa-astronauts-for-the-anniversary-of-moon/article_740999ee-a8ca-11e9-8965-bb9219fff7ed.html	The Post and Courier	314528	2909.38	Print/Online Pubs
17-Jul-2019 06:05PM	ABC News 4 @ 6	Clip available upon request.	WCIV-CHS (ABC)	26043	240.9	TV/Radio
17-Jul-2019 06:36PM	FOX 24 News at 6.30	Clip available upon request.	WTAT-CHS (FOX)	1068	9.88	TV/Radio
17-Jul-2019 11:00AM	Charleston Zine Fest showcases unique, affordable art at the Halsey	https://www.postandcourier.com/charleston_scene/charleston-zine-fest-showcases-unique-affordable-art-at-the-halsey/article_8d88aa08-a71d-11e9-86af-9b36dcb353b6.html	The Post and Courier	314528	2909.38	Print/Online Pubs

20-Jul-2019 06:11PM	News 2 at 6PM	Clip available upon request.	WCBD-CHS (NBC)	14529	134.39	TV/Radio
20-Jul-2019 07:10PM	News 2 at 7PM	Clip available upon request.	WCBD-CHS (NBC)	24395	225.65	TV/Radio
22-Jul-2019 04:30PM	News 2 at 4PM	Clip available upon request.	WCBD-CHS (NBC)	5616	51.95	TV/Radio
22-Jul-2019 06:22AM	News 2 Today	Clip available upon request.	WCBD-CHS (NBC)	7075	65.44	TV/Radio
23-Jul-2019 10:51AM	Lowcountry Live	Clip available upon request.	WCIV-CHS (ABC)	10028	92.76	TV/Radio
29-Jul-2019 11:00PM	FOX 24 News Now	Clip available upon request.	WTAT-CHS (FOX)	7846	72.58	TV/Radio
29-Jul-2019 12:30PM	FOX 24 News Now Midday	Clip available upon request.	WTAT-CHS (FOX)	3587	33.18	TV/Radio
31-Jul-2019 01:15PM	Charleston Library posts time lapse of progress on new James Island branch	https://abcnews4.com/news/local/charleston-library-posts-timelapse-of-progress-on-new-james-island-branch	ABC News 4	122014	1128.63	Print/Online Pubs

June 2019

Circulation			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	269,433	309,906	-13.06%
Bookmobile	19,743	19,340	2.08%
CRM	71,333	72,311	-1.35%
Dart	23,246	31,064	-25.17%
Dorchester Road	87,332	107,513	-18.77%
Edisto	7,259	7,159	1.40%
Folly	13,972	12,345	13.18%
James Island	166,992	174,343	-4.22%
John's Island	142,420	146,647	-2.88%
McClellanville	6,572	6,677	-1.57%
Mt. Pleasant	493,052	550,520	-10.44%
Otranto Road	123,203	134,672	-8.52%
Poe	19,678	22,868	-13.95%
St. Andrews	326,648	333,927	-2.18%
St. Pauls	20,290	21,037	-3.55%
Village	25,494	26,633	-4.28%
West Ashley	86,067	74,069	16.20%
Wando*	38,870	n/a	n/a
Total Downloads	692,115	588,139	17.68%
TOTALS	2,633,719	2,639,170	-0.21%

PC Use			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	52,486	52,726	-0.46%
Bookmobile	n/a	n/a	n/a
CRM	28,989	27,418	5.73%
Dart	15,829	15,212	4.06%
Dorchester Road	27,876	28,454	-2.03%
Edisto	795	641	24.02%
Folly	1,246	946	31.71%
James Island	14,272	14,928	-4.39%
John's Island	23,003	22,346	2.94%
McClellanville	2,679	1,869	43.34%
Mt. Pleasant	24,211	24,546	-1.36%
Otranto Road	33,804	30,265	11.69%
Poe	1,052	1,226	-14.19%
St. Andrews	37,993	37,826	0.44%
St. Pauls	3,433	3,201	7.25%
Village	1,523	1,567	-2.81%
West Ashley	11,542	7,977	44.69%
Wando*	1,741	n/a	n/a
WiFi USE	334,327	255,555	30.82%
TOTALS	616,801	526,703	17.11%

Registrations*			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	5,524	2,965	86.31%
Bookmobile	212	142	49.30%
CRM	741	866	-14.43%
Dart	256	420	-39.05%
Dorchester Road	1,469	1,813	-18.97%
Edisto	90	56	60.71%
Folly	112	99	13.13%
James Island	965	985	-2.03%
John's Island	1,151	1,060	8.58%
McClellanville	78	95	-17.89%
Mt. Pleasant	3,043	3,660	-16.86%
Otranto Road	1,359	1,441	-5.69%
Poe	170	143	18.88%
St. Andrews	2,074	1,971	5.23%
St. Pauls	181	137	32.12%
Village	182	285	-36.14%
West Ashley	899	747	20.35%
Wando*	1,826	n/a	n/a
TOTALS	20,332	16,885	20.41%
Patrons Active Within Last 3 Years			138,378

User Visits			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	299,142	317,087	-5.66%
Bookmobile	17,371	3,162	449.37%
CRM	96,408	112,305	-14.16%
Dart	41,006	60,733	-32.48%
Dorchester Road	87,763	105,599	-16.89%
Edisto	4,131	4,133	-0.05%
Folly	12,970	14,006	-7.40%
James Island	104,199	109,270	-4.64%
John's Island	129,949	116,584	11.46%
McClellanville	12,833	12,260	4.67%
Mt. Pleasant	218,617	227,146	-3.75%
Otranto Road	126,282	124,218	1.66%
Poe	10,952	11,281	-2.92%
St. Andrews	193,803	221,595	-12.54%
St. Pauls	11,127	10,587	5.10%
Village	17,725	17,952	-1.26%
West Ashley	85,499	75,109	13.83%
Wando*	21,630	n/a	n/a
TOTALS	1,491,407	1,543,027	-3.35%

Reference			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	131,463	123,787	6.20%
Bookmobile	2,390	966	147.41%
CRM	21,578	50,543	-57.31%
Dart	6,910	9,407	-26.54%
Dorchester Road	24,367	29,611	-17.71%
Edisto	7,936	1,690	369.59%
Folly	7,896	7,344	7.52%
James Island	37,345	30,781	21.32%
John's Island	52,640	52,739	-0.19%
McClellanville	3,427	5,050	-32.14%
Mt. Pleasant	64,577	66,670	-3.14%
Otranto Road	28,213	33,975	-16.96%
Poe	1,389	1,899	-26.86%
St. Andrews	66,184	90,281	-26.69%
St. Pauls	7,338	8,333	-11.94%
Village	9,758	4,855	100.99%
West Ashley	37,044	23,969	54.55%
Wando*	11,765	n/a	n/a
TOTALS	522,220	541,900	-3.63%

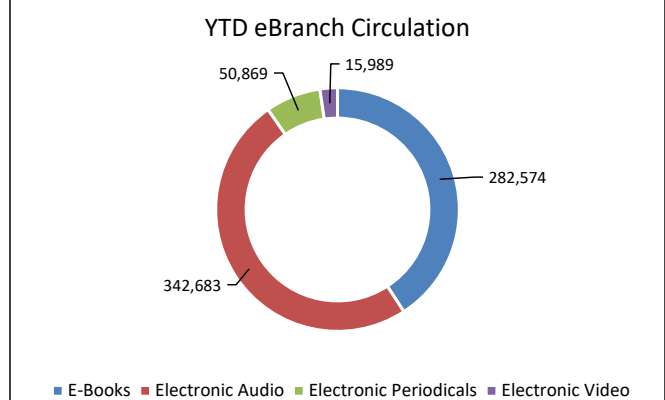
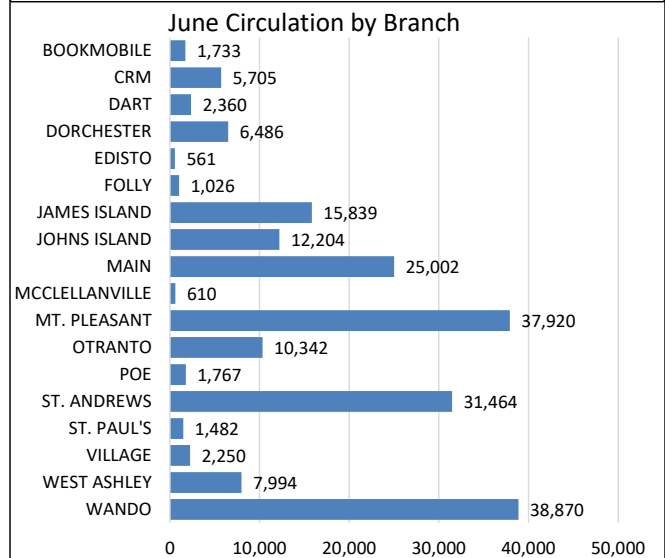
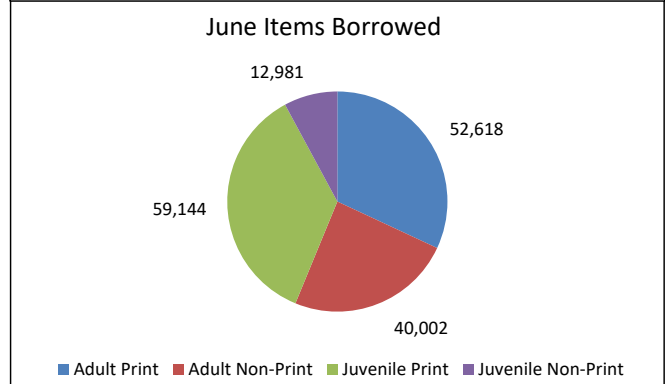
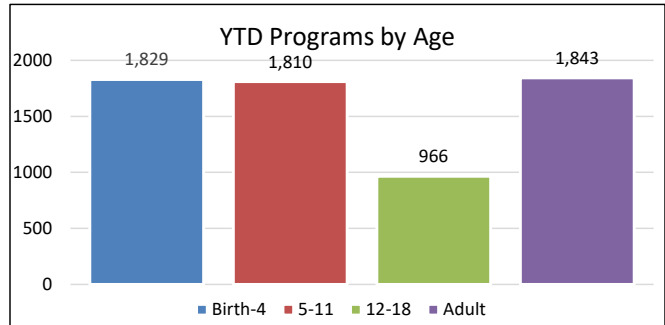
Out-of-County Registrations			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	54	25	116.00%
Bookmobile	0	0	0.00%
CRM	4	2	100.00%
Dart	1	0	100.00%
Dorchester Road	32	21	52.38%
Edisto	0	1	-100.00%
Folly	0	0	0.00%
James Island	0	11	-100.00%
John's Island	1	1	0.00%
McClellanville	1	2	-50.00%
Mt. Pleasant	14	11	27.27%
Otranto Road	22	10	120.00%
Poe	1	0	100.00%
St. Andrews	0	1	-100.00%
St. Pauls	0	1	-100.00%
Village	0	0	0.00%
West Ashley	1	0	100.00%
Wando*	9	n/a	n/a
TOTALS	140	86	62.79%

* Wando Mount Pleasant opened June 10, 2019.

Performed outreach programming and library card registration during May and early June.

Programming			
	Current	Previous	
Main	YTD Total	YTD Total	% change
# of Programs	1,407	1,479	-4.87%
Attendance	66,608	73,430	-9.29%
Bookmobile			
# of Programs	6	11	-45.45%
Attendance	459	545	-15.78%
CRM			
# of Programs	203	209	-2.87%
Attendance	7,115	7,445	-4.43%
Dart			
# of Programs	343	620	-44.68%
Attendance	7,277	11,044	-34.11%
Dorchester Road			
# of Programs	474	453	4.64%
Attendance	14,946	14,720	1.54%
Edisto			
# of Programs	87	52	67.31%
Attendance	487	323	50.77%
Folly			
# of Programs	131	130	0.77%
Attendance	4,762	3,603	32.17%
James Island			
# of Programs	306	236	29.66%
Attendance	18,141	12,594	44.04%
John's Island			
# of Programs	629	609	3.28%
Attendance	16,721	16,640	0.49%
McClellanville			
# of Programs	72	227	-68.28%
Attendance	2,927	3,539	-17.29%
Mt. Pleasant			
# of Programs	523	537	-2.61%
Attendance	23,437	23,383	0.23%
Otranto Road			
# of Programs	553	459	20.48%
Attendance	23,691	18,343	29.16%
Poe			
# of Programs	535	492	8.74%
Attendance	7,763	8,197	-5.29%
St. Andrews/Hurd			
# of Programs	621	541	14.79%
Attendance	22,094	30,341	-27.18%
St. Pauls			
# of Programs	100	90	11.11%
Attendance	2,571	2,018	27.40%
Village			
# of Programs	109	105	3.81%
Attendance	1,310	1,721	-23.88%
West Ashley			
# of Programs	235	158	48.73%
Attendance	8,919	6,755	32.04%
Wando*			
# of Programs	94	n/a	n/a
Attendance	12,804	n/a	n/a
TOTALS			
# of Programs	6,428	6,408	0.31%
Attendance	242,032	234,641	3.15%

*Wando Mount Pleasant opened June 10, 2019.
Performed outreach programming during May and early June.



July 2019

Circulation			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	25,181	27,434	-8.21%
Bookmobile	1,657	1,775	-6.65%
CRM	6,386	7,156	-10.76%
Dart	2,747	2,548	7.81%
Dorchester Road	8,938	9,576	-6.66%
Edisto	949	865	9.71%
Folly	1,286	1,719	-25.19%
James Island	17,000	17,063	-0.37%
John's Island	15,525	15,059	3.09%
McClellanville	1,217	677	79.76%
Mt. Pleasant	38,253	54,359	-29.63%
Otranto Road	13,967	13,591	2.77%
Poe	2,247	2,727	-17.60%
St. Andrews	32,806	34,412	-4.67%
St. Pauls	1,544	2,063	-25.16%
Village	2,474	2,824	-12.39%
West Ashley	10,523	8,162	28.93%
Wando*	50,505	n/a	n/a
Total Downloads	69,479	54,726	26.96%
TOTALS	302,684	256,736	17.90%

PC Use			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	4,533	4,664	-2.81%
Bookmobile	n/a	n/a	n/a
CRM	2,834	2,406	17.79%
Dart	1,525	1,332	14.49%
Dorchester Road	2,515	2,448	2.74%
Edisto	49	78	-37.18%
Folly	75	91	-17.58%
James Island	1,248	1,198	4.17%
John's Island	1,762	1,735	1.56%
McClellanville	221	388	-43.04%
Mt. Pleasant	2,021	2,243	-9.90%
Otranto Road	2,993	2,973	0.67%
Poe	114	176	-35.23%
St. Andrews	3,616	3,344	8.13%
St. Pauls	304	317	-4.10%
Village	195	221	-11.76%
West Ashley	993	896	10.83%
Wando*	2,147	n/a	n/a
WiFi USE	36,658	24,509	49.57%
TOTALS	63,803	49,019	30.16%

Registrations*			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	559	239	133.89%
Bookmobile	11	12	-8.33%
CRM	74	74	0.00%
Dart	39	31	25.81%
Dorchester Road	173	174	-0.57%
Edisto	11	8	37.50%
Folly	12	9	33.33%
James Island	124	102	21.57%
John's Island	136	100	36.00%
McClellanville	6	3	100.00%
Mt. Pleasant	292	387	-24.55%
Otranto Road	114	152	-25.00%
Poe	24	32	-25.00%
St. Andrews	239	241	-0.83%
St. Pauls	11	15	-26.67%
Village	8	11	-27.27%
West Ashley	81	85	-4.71%
Wando*	1,091	n/a	n/a
TOTALS	3,005	1,675	79.40%
Patrons Active Within Last 3 Years			141,287

User Visits			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	26,017	27,597	-5.73%
Bookmobile	1,708	166	928.92%
CRM	9,731	6,984	39.33%
Dart	5,243	4,422	18.57%
Dorchester Road	9,951	8,098	22.88%
Edisto	487	413	17.92%
Folly	1,182	1,184	-0.17%
James Island	10,170	10,371	-1.94%
John's Island	12,330	10,446	18.04%
McClellanville	1,298	1,277	1.64%
Mt. Pleasant	17,681	24,087	-26.60%
Otranto Road	12,754	12,047	5.87%
Poe	1,432	1,498	-4.41%
St. Andrews	22,520	20,335	10.75%
St. Pauls	991	999	-0.80%
Village	1,378	1,832	-24.78%
West Ashley	8,064	7,541	6.94%
Wando*	27,233	n/a	n/a
TOTALS	170,170	139,297	22.16%

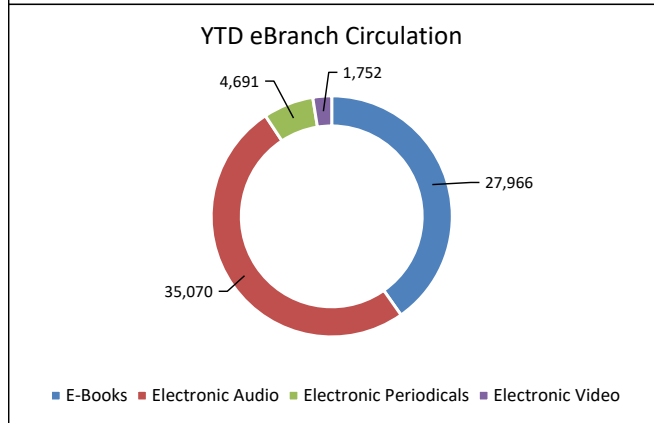
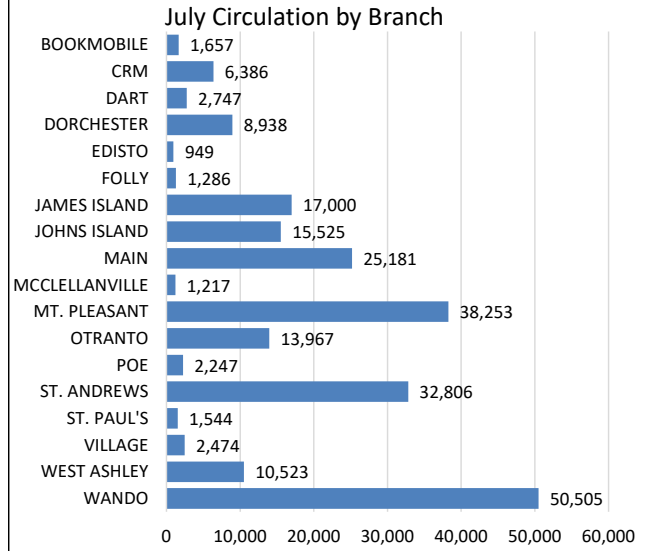
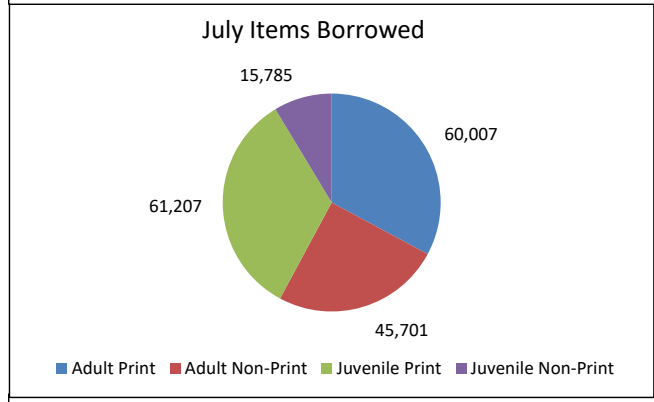
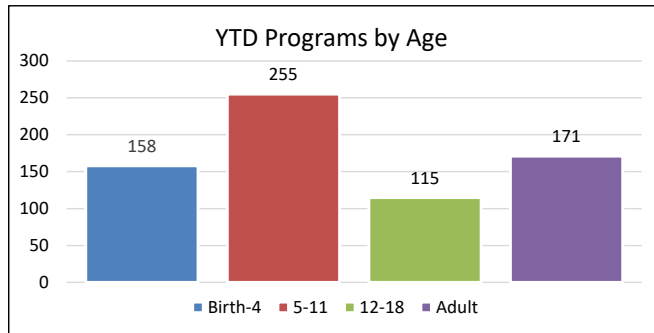
Reference			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	13,096	11,021	18.83%
Bookmobile	377	86	338.37%
CRM	3,591	1,772	102.65%
Dart	475	837	-43.25%
Dorchester Road	2,088	2,232	-6.45%
Edisto	815	892	-8.63%
Folly	787	768	2.47%
James Island	3,468	3,499	-0.89%
John's Island	4,473	5,511	-18.84%
McClellanville	565	424	33.25%
Mt. Pleasant	5,099	6,727	-24.20%
Otranto Road	3,020	4,070	-25.80%
Poe	134	184	-27.17%
St. Andrews	9,656	4,779	102.05%
St. Pauls	598	814	-26.54%
Village	752	910	-17.36%
West Ashley	5,895	3,785	55.75%
Wando*	10,895	n/a	n/a
TOTALS	65,784	48,311	36.17%

Out-of-County Registrations			
	Current	Previous	
	YTD Total	YTD Total	% change
Main	3	4	-25.00%
Bookmobile	0	0	0.00%
CRM	0	2	-100.00%
Dart	0	0	0.00%
Dorchester Road	3	4	-25.00%
Edisto	0	0	0.00%
Folly	0	0	0.00%
James Island	0	0	0.00%
John's Island	1	1	0.00%
McClellanville	0	0	0.00%
Mt. Pleasant	1	1	0.00%
Otranto Road	3	3	0.00%
Poe	0	0	0.00%
St. Andrews	0	0	0.00%
St. Pauls	0	0	0.00%
Village	0	0	0.00%
West Ashley	0	1	-100.00%
Wando*	6	n/a	n/a
TOTALS	17	16	6.25%

* Wando Mount Pleasant opened June 10, 2019.

Programming			
	Current	Previous	
Main	YTD Total	YTD Total	% change
# of Programs	105	122	-13.93%
Attendance	4,181	6,123	-31.72%
Bookmobile			
# of Programs	0	0	0.00%
Attendance	0	0	0.00%
CRM			
# of Programs	29	18	61.11%
Attendance	849	602	41.03%
Dart			
# of Programs	39	38	2.63%
Attendance	773	1,650	-53.15%
Dorchester Road			
# of Programs	63	35	80.00%
Attendance	1,117	843	32.50%
Edisto			
# of Programs	7	5	40.00%
Attendance	100	62	61.29%
Folly			
# of Programs	14	16	-12.50%
Attendance	467	701	-33.38%
James Island			
# of Programs	26	33	-21.21%
Attendance	1,123	1,952	-42.47%
John's Island			
# of Programs	55	44	25.00%
Attendance	1,450	1,380	5.07%
McClellanville			
# of Programs	11	20	-45.00%
Attendance	372	601	-38.10%
Mt. Pleasant			
# of Programs	39	53	-26.42%
Attendance	1,365	2,471	-44.76%
Otranto Road			
# of Programs	40	51	-21.57%
Attendance	1,551	1,883	-17.63%
Poe			
# of Programs	52	38	36.84%
Attendance	843	877	-3.88%
St. Andrews/Hurd			
# of Programs	60	50	20.00%
Attendance	2,051	2,121	-3.30%
St. Pauls			
# of Programs	8	16	-50.00%
Attendance	44	555	-92.07%
Village			
# of Programs	13	22	-40.91%
Attendance	135	362	-62.71%
West Ashley			
# of Programs	23	19	21.05%
Attendance	869	645	34.73%
Wando*			
# of Programs	101	n/a	n/a
Attendance	4,747	n/a	n/a
TOTALS			
# of Programs	685	580	18.10%
Attendance	22,037	22,828	-3.47%

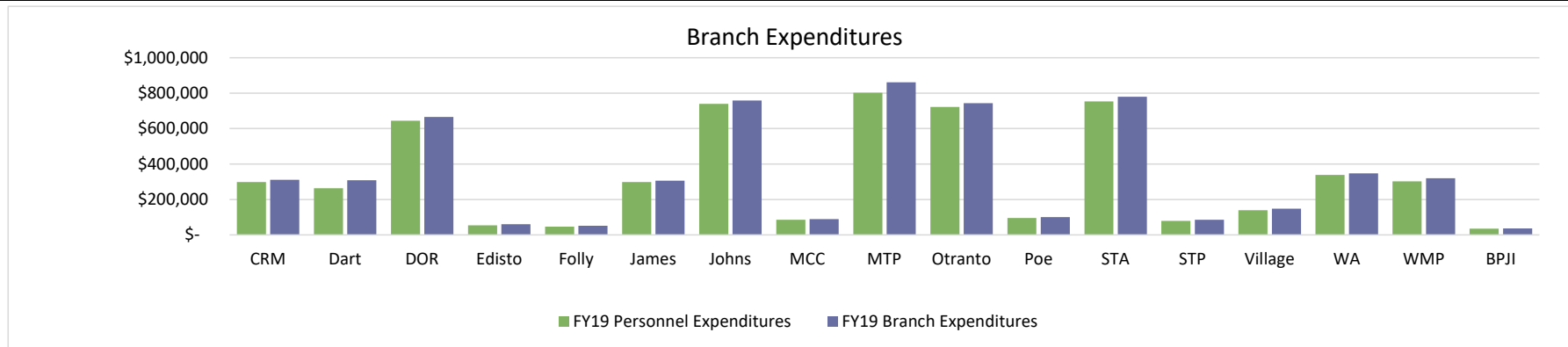
*Wando Mount Pleasant opened June 10, 2019.





SERVICE EFFECTIVENESS MEASURES FY2019

<i>Through May 2019</i>	Main	CRM	Dart	DOR	Edisto	Folly	James	Johns	MCC	MTP	Otranto	Poe	STA	STP	Village	WA	WMP	BPJI	System
Total Circulation/Visit	0.90	0.77	0.58	1.02	1.81	1.12	1.60	1.10	0.51	2.27	0.98	1.89	1.69	1.84	1.44	1.00	N/A	N/A	1.78
Circulation/FTE	6,562	10,287	4,177	5,931	4,854	9,381	29,465	8,139	3,658	29,845	8,280	6,810	16,630	15,046	8,071	9,908	N/A	N/A	13,040
FTE Cost/Circulation	8.65	4.54	12.63	7.96	8.01	3.63	1.98	5.68	14.24	1.76	6.40	5.33	2.55	4.22	6.01	4.33	N/A	N/A	3.30
Cost/Circulation	9.00	4.73	14.76	8.24	8.92	3.97	2.03	5.82	14.88	1.89	6.58	5.61	2.64	4.54	6.35	4.44	N/A	N/A	3.46
FTEs	37.25	6.38	5.00	13.63	1.38	1.38	5.13	16.00	1.63	15.25	13.63	2.63	17.75	1.25	2.88	7.88	30.25	2.00	181.30
FY19 Personnel Expenditures	\$ 2,113,177	\$ 298,225	\$ 263,759	\$ 643,858	\$ 53,628	\$ 47,016	\$ 298,554	\$ 739,131	\$ 84,915	\$ 802,815	\$ 722,020	\$ 95,506	\$ 753,637	\$ 79,443	\$ 139,789	\$ 338,074	\$ 302,418	\$ 35,584	\$ 7,811,550
FY19 Branch Expenditures	\$ 2,199,549	\$ 310,516	\$ 308,346	\$ 665,869	\$ 59,760	\$ 51,349	\$ 306,534	\$ 758,238	\$ 88,721	\$ 861,723	\$ 742,883	\$ 100,436	\$ 779,290	\$ 85,320	\$ 147,705	\$ 347,018	\$ 319,234	\$ 36,926	\$ 8,169,418

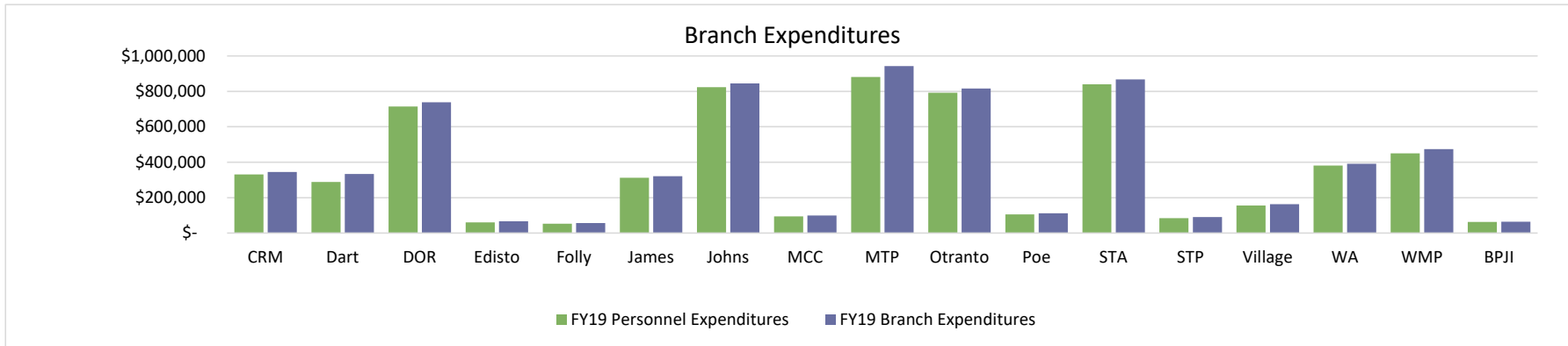


YEAR-END FISCAL DATA			
	FY2018	FY2017	% Change
Interlibrary Loans	3,890	4,564	-14.77%
Reference Questions	541,900	547,267	-0.98%
Summer Reading Participants	8,428	7,728	9.06%
User Visits	1,543,027	1,670,712	-7.64%
County Population (est. 2017, 2015)	401,438	389,262	3.13%
Total Circulation	2,639,170	2,800,552	-5.76%
Circulation per Capita	6.57	7.19	-8.62%



SERVICE EFFECTIVENESS MEASURES FY2019

<i>Through June 2019</i>	Main	CRM	Dart	DOR	Edisto	Folly	James	Johns	MCC	MTP	Otranto	Poe	STA	STP	Village	WA	WMP	BPJI	System
Total Circulation/Visit	0.90	0.74	0.57	1.00	1.76	1.08	1.60	1.10	0.51	2.26	0.98	1.80	1.69	1.82	1.44	1.01	1.80	N/A	1.77
Circulation/FTE	7,233	11,181	4,649	6,238	5,260	10,125	88,826	10,173	4,032	30,342	8,719	7,482	17,421	16,232	8,852	12,751	1,352	N/A	14,741
FTE Cost/Circulation	8.70	4.64	12.41	8.18	8.30	3.74	1.87	5.79	14.35	1.79	6.43	5.39	2.57	4.16	6.09	4.43	11.57	N/A	3.33
Cost/Circulation	9.47	4.83	14.37	8.46	9.21	4.08	1.92	5.93	14.98	1.91	6.62	5.67	2.66	4.47	6.41	4.54	12.20	N/A	3.52
FTEs	37.25	6.38	5.00	14.00	1.38	1.38	1.88	14.00	1.63	16.25	14.13	2.63	18.75	1.25	2.88	6.75	28.75	4.38	178.67
FY19 Personnel Expenditures	\$ 2,343,941	\$ 330,732	\$ 288,474	\$ 714,757	\$ 60,225	\$ 52,260	\$ 312,457	\$ 824,112	\$ 94,340	\$ 881,497	\$ 792,726	\$ 105,986	\$ 840,113	\$ 84,448	\$ 155,174	\$ 381,625	\$ 449,686	\$ 62,222	\$ 8,774,775
FY19 Branch Expenditures	\$ 2,551,575	\$ 344,718	\$ 334,072	\$ 738,755	\$ 66,886	\$ 56,942	\$ 321,192	\$ 844,679	\$ 98,481	\$ 943,047	\$ 815,687	\$ 111,537	\$ 867,878	\$ 90,756	\$ 163,496	\$ 391,159	\$ 474,204	\$ 63,563	\$ 9,278,627



YEAR-END FISCAL DATA			
	FY2018	FY2019	% Change
Interlibrary Loans	3,890	5,257	35.14%
Reference Questions	541,900	522,220	-3.63%
Summer Reading Participants	8,428	9,668	14.71%
User Visits	1,543,027	1,491,407	-3.35%
County Population (est. 2017, 2018)	401,438	405,905	1.11%
Total Circulation	2,639,170	2,633,719	-0.21%
Circulation per Capita	6.57	6.49	-1.30%

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 6:30pm – Desk Concert: Marcus Amaker	7
8	9	10	11 5:30pm – FOL Board Meeting 6pm – Get to Know Someone Living with Chronic Illness	12	13	14
15	16	17	18	19	20	21
22	23	24 5:15pm – CCPL Board Meeting, Main	25	26	27	28 2pm – "The Public": Film Screening and Discussion
29	30					

NEXT MONTH:

October

- 11: FOL Board Meeting
- 22: CCPL Board Meeting at BPJL