



OtrantoCon Code of Conduct

1. **Ask for consent.** Always ask cosplayers for permission before touching or photographing them or their costumes.
 2. **Be respectful and courteous.** Think before you speak. Value the perspective, time and space of others.
 3. **Remember that this is a library.** There will be children in and around the building. Be mindful of this when displaying your cosplay.
 4. **CCPL and library staff are not responsible for lost, stolen or damaged property.**
 5. **No weapons.** The library staff reserve the right to check and test any props that may look like legitimate weaponry.
 6. **Follow CCPL's Code of Conduct:** The library's Code of Conduct is posted publicly and governs the OtrantoCon event.
 7. **Abide by the rules.** Library staff reserve the right to ask anyone to leave with or without reason(s) in order to maintain a safe and comfortable environment.
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Cosplay Contest Rules

1. Contestants can only participate in the category that corresponds to their age: Kids (age 11 and younger), Teens (age 12-17), and Adults (age 18 and older). Each category will be judged individually during an identified time period.
2. Judging will be based on the following categories:
 - Presentation:** Overall appearance, and how well the character is presented and showcased to judges
 - Creativity:** Use of imagination or originality of concept
 - Craftsmanship:** Effort and general quality
3. In the event of a tie, the two contestants will be asked to present their cosplay to judges again. The resulting scores will break the tie.

4. Winners of the contest must be present to claim prizes. If the winner is not present, the prize goes to the runner-up.

Cosplay Contest Schedule

Timeline of Event	Course of Action
1:45 - 2:00 p.m.	Set up for Cosplay Contest and make announcement: "The Kids Cosplay Contest will start in 15 minutes." Following the award presentation for the kids cosplay contest, the teen cosplay contest will begin, followed by the adult cosplay contest. All participants need to line up in the lobby area and complete a registration card. A volunteer will distribute the registration cards while maintaining order, providing directions, and responding to questions.
2:00 p.m. - 2:05 p.m.	The kids cosplay contest begins.
2:05 p.m. - 2:15 p.m.	The kids cosplay contest scores are tallied, and the winners are announced. Pictures taken and prizes awarded. Make announcement for the teen contest: "The Teen Cosplay Contest will start in 5 minutes."
2:20 p.m. - 2:25 p.m.	All teen participants line up in the lobby area and complete a registration card. A volunteer will distribute the registration cards while maintaining order, providing directions, and responding to questions. The teen cosplay contest begins.
2:25 p.m. - 2:35 p.m.	The teen cosplay scores are tallied, and the winners are announced. Pictures taken and prizes awarded. Make announcement for the adult contest. "The Adult Cosplay Contest will start in 5 minutes."
2:40 p.m. - 2:50 p.m.	All adult participants line up in the lobby area and complete a registration card. A volunteer will distribute the registration cards while maintaining order, providing directions, and responding to questions. The adult cosplay contest begins.
2:50 p.m. - 3:05 p.m.	The adult cosplay scores are tallied, and the winners are announced. Pictures taken and prizes awarded.
3:06 p.m. - 3:08 p.m.	Announcement of the winner for the Teen OtrantoCon2019 Fan Art Contest
3:08 p.m. - 3:13 p.m.	A brief thank you speech for the judges and the participants.
4:00 p.m.	End of Otrantocon2019!